

JAMESBURG BOARD OF FIRE COMMISSIONERS

Fire District No. 1

Minutes

October 25th, 2018

CALL TO ORDER: This meeting was called to order by Attorney Joseph Youssouf. The meeting is being held pursuant to The Open Public Meetings Act of 1974 and provisions of that Act have been met.

ROLL CALL:

Dina Walker
Brian Wright
William Stonaker
Stephanie Rampacek
Lynette Emens - *Absent*

MOTION TO ACCEPT MINUTES:

Proposed By: W. Stonaker
Seconded By: B. Wright
All in Favor: 4 yes

TREASURER'S REPORT

Dina Walker, PNC Bank

	Checking:	Savings:
<i>Bal. Bt. Fwd:</i>	\$19,995.01	\$399,819.67
<i>Deposits:</i>	\$21,753.18	\$233.07
<i>Vouchers:</i>	(\$21,748.19)	(\$)
<i>Rec. Bal.</i>	\$20,000.00	\$378,299.56
<i>Grand Total Cash On Hand:</i>		\$398,299.56

MOTION TO ACCEPT TREASURER'S REPORT:

Proposed By: W. Stonaker
Seconded By: B. Wright
All in Favor: 4 yes

REQUISITIONS

Dina Walker

- A. FFI: new gas meter for J1 - \$1091.81
- B. Sea Grave Service: J4 - \$2300.00
- C. Sea Grave Service: J10 - \$1500.00
- D. Sea Grave Service: J3 - \$1950.00
- E. Fail Safety: hose and ladder testing - \$2823.69
- F. DCI Construction: front door and windows - \$4200.00 (*on hold until President gets 2 more quotes*)

MOTION TO ACCEPT REQUISITIONS (WITHOUT DCI CONSTRUCTION):

Proposed By: W. Stonaker

Seconded By: S. Rampacek

All in Favor: 4 yes

CORRESPONDENCE

None

- A. Received a check from Middlesex County for \$1,000 that will be deposited into the fire company's account. They will issue a check to the Antique Fire Muster.

ATTORNEY'S REPORT

Joseph Youssef

- A. Absentee ballots must be delivered to those who requested one in November for the February election.
- B. A special meeting will need to be held on November 15th before the meeting for the new utility truck. This will be done, as well as a resolution for \$70,000.

PRESIDENT'S REPORT

Charlie Reid

- A. Spoke of the ongoing water issue. 2 companies recommended by the insurance company said that it is still possible that it is a meter problem, even though the meter was replaced. Neither of the companies can pinpoint the leak.

- B. The floor decided to use the emergency fund to get the water fixed. A licensed plumber will be needed to run new lines across the ceiling.
- C. Appointments are being set up for Election Day.
- D. Charles Polick is going to do the concrete project on the side of the building as long as it doesn't rain.
- (E.) Door and glass ^{to be} was replaced out front. Spoke of replacing with a smaller window and vinyl siding.
- F. If Mr. Reid can get two more quotes, the Board can approve the lowest bid by the ~~next~~ meeting.

FIRE CHIEF'S REPORT

Jonathon Rampacek

(Call sheet attached)

- A. Nashville Fire Expo was a good trip. Cutting it to 3 days next year.
- B. J10 needs to get alternator replaced because a pump test cannot be done.
- C. J10's dunolock system was checked by Sea Grave - no problems.
- D. Generator might need to be serviced.

NEW BUSINESS

- A. See attached budget sheet for increases in insurance (\$50,000 to \$52,000), truck service (\$15,000 to \$20,000), equipment testing (\$5,000 to \$6,000) and Losap (\$19,000 to \$21,000).

OLD BUSINESS

Stephanie Rampacek

- A. Water issues are being addressed.
- B. AT&T credited the account on Sep 12st for \$5,323.28 and there is a credit of \$239.66 on the account.
- C. The chief asked about the Losap payment. Ms. Walker noted that it was put in during August.

PUBLIC COMMENT

MOTION TO OPEN PUBLIC COMMENT:

Proposed By: W. Stonaker

Seconded By: S. Rampacek

A. No members from the public wished to speak.

MOTION TO CLOSE:

Proposed By: S. Rampacek

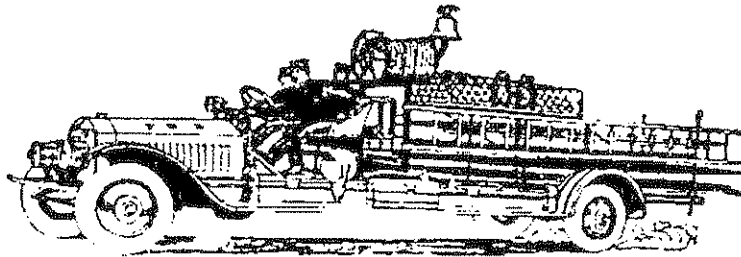
Seconded By: D. Walker

MOTION TO ADJOURN:

Proposed By: B. Wright

Seconded By: D. Walker

Lynette Emens
Acting Firehouse Clerk



Jamesburg Fire Dept. Chief's Report

MONTH- September

<u>Total for month</u>	11	<u>Total for year</u>	103
<u>Nature of call</u>		<u>Location Of Call</u>	
Alarm Activation	6	Jamesburg	10
Structure		Monmouth Junction	
Car	1	tanker task force	1
Brush		Englishtown	
M.V Accident		Helmetta	
Mutaul Aid	1	Turnpike	
Hazmat		MCFA	
CO Alarm	1		
Drill	1		
Worknight	1		
Smoke con.			
Other			
Miles Traveled	52	Hours of Service	11
Hours Pumped	1	Total Man Hours	175.5

JAMESBURG FIRE DIST #1

Budget Worksheet

Account #	Account Name	Description	2017	2018	2019	Person Responsible	fav/(unfav) change
			FINAL BUDGET	FINAL BUDGET	PROPOSED		
6100-01	Commissioners Pay		\$ 13,400	\$ 13,400	\$ 13,400	Commissioners	\$ -
6100-02	Clerk Pay	to assist clerk	\$ 1,500	\$ 1,500	\$ 1,500	Commissioners	\$ -
6400-01	Legal Fees		\$ 17,000	\$ 17,000	\$ 17,000	Commissioners	\$ -
6400-02	Auditing/Accounting Fees	incl LOSAP audit, reg audit, budget review	\$ 12,000	\$ 15,000	\$ 15,000	Commissioners	\$ -
6400-04	Medical Fees	incl fit tests	\$ 1,000	\$ 1,000	\$ 1,000	Commissioners+Chief	\$ -
6400-05	Elections & Public Notices	incl annual ads	\$ 4,000	\$ 4,000	\$ 4,000	Commissioners	\$ -
6500-01	Commiss. Office Supp.	Office Supp for all	\$ 5,000	\$ 5,000	\$ 5,000	Commissioners	\$ -
6500-02	Misc (Petty Cash)		\$ 200	\$ 200	\$ 200	Commissioners	\$ -
7140-01	Fire Equipment	incl hoses, name tags, saws	\$ 15,000	\$ 15,000	\$ 15,000	Chief	\$ -
7195-00	Turnout Gear (Uniforms)		\$ 15,000	\$ 15,000	\$ 15,000	Chief	\$ -
7200-00	Hydrant Rental/Dom Water	105 hydrants	\$ 58,000	\$ 58,000	\$ 58,000	Commissioners	\$ -
7400-00	Insurance	quote from Soden	\$ 50,000	\$ 50,000	\$ 52,000	Commissioners	\$ (2,000)
7500-01	Advertising	RE: meeting dates, audit results	\$ -	\$ -		Commissioners	\$ -
7500-03	Training & Education	incl Firetracker fees, FF courses	\$ 12,000	\$ 12,000	\$ 12,000	Chief	\$ -
7600-00	Utility Expense	cell phone, AT&T, gas, elec, cable	\$ 22,000	\$ 22,000	\$ 22,000	Commissioners	\$ -
7710-01	Radio Service/Repair	incl e-dispatch fees	\$ 5,000	\$ 5,000	\$ 5,000	Chief	\$ -
7710-02	Diesel/Gas Fuel	borough bill	\$ 5,000	\$ 5,000	\$ 5,000	Chief	\$ -
7710-04	Truck Service/Repair	incl truck PM's	\$ 15,000	\$ 15,000	\$ 20,000	Chief	\$ (5,000)
7710-05	Equipment Testing	hose test, calib detectors	\$ 5,000	\$ 5,000	\$ 6,000	Chief	\$ (1,000)
7720-00	Air Pack & Bottle Repair	incl hydrotest	\$ 1,800	\$ 1,800	\$ 1,800	Chief	\$ -
7730-00	Bldg Maintenance	janit, trash, landscape, bldg rep, Poland Spring	\$ 32,500	\$ 32,500	\$ 32,500	President	\$ -
7740-00	Bldg Supplies	janit supplies	\$ 2,000	\$ 2,000	\$ 2,000	President	\$ -
7750-00	Fire Comp. Contract	travel, uniforms, wildwood	\$ 32,500	\$ 32,500	\$ 32,500	Commissioners	\$ -
7800-00	Contingency		\$ 25,000	\$ 25,000	\$ 25,000	Commissioners	\$ -
7850-01	LOSAP Program	based on # of FF	\$ 19,000	\$ 19,000	\$ 21,000	Commissioners	\$ (2,000)
8010-03	Lease Purchase-Principal	2011 Scott SCBA	\$ -	\$ -		done 2016	\$ -
8010-10	Capital Lease-Principal	2006 Bond - \$395K	\$ -	\$ -		done 2016	\$ -
8010-11	Capital Lease-Oshkosh Princ	2012 Pierce Pumper	\$ 26,666	\$ 27,692	\$ 28,758	see debt svc sch	\$ (1,066)
8020-03	Lease Purchase-Int	2011 Scott SCBA	\$ -	\$ -		done 2016	\$ -
8020-10	Capital Lease-Interest	2006 Bond - \$395K	\$ -	\$ -		done 2016	\$ -
8020-11	Capital Lease-Oshkosh Int	2012 Pierce Pumper	\$ 6,784	\$ 5,757	\$ 4,691	see debt svc sch	\$ 1,066
9300-00	Capital - Radios & Air Filling	new radios, SCBA recharging station	\$ 305,000	\$ -			\$ -
9600-00	Commitments for Future Cap	P	\$ 20,000	*****	*****		\$ -
	Total:		\$ 727,350	\$ 405,349	\$ 415,349		\$ (10,000)

NOTES:

- Total amount raised by taxation can increase by \$.01
- \$70000 for resolution, \$65000 not to exceed for department

\$ (10,000)
proof