

**JAMESBURG BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
March 20, 2016**

The Meeting was called to order by Attorney Joseph Youssouf. The meeting is being held pursuant to the Open Public Meeting Act of 1974 and all provisions have been met.

**ROLL CALL: Present:
Commissioners:
P.Connelly, Nancy Linke, B. Wright,
D.Walker, William Stonaker.
Attorney:
Joseph Youssouf**

**Reorganization:
Dina Walker, newly elected and sworn into office.**

The Board opted to keep offices as they were in 2015:

**Offices of the Commissioners:
Chairman: Brian Wright
Vice Chair: Patrick Connelly
Clerk: Nancy Linke
Treasurer: Dina Walker
Asst. Treasurer/Clerk: William Stonaker**

**Resolution to schedule meeting dates for the year of 2016:
April 21, May 19, June 16, July 21, Aug 18, Sept 20, Oct 20, Nov 17
Dec 15, Jan 19, 2017, Feb 16, 2017, Mar 16, 2017.**

**Meetings will be held at 7pm.
1st Patrick Connelly, 2nd Brian Wright
Roll Call: Passed**

Resolution Electing Official Newspaper:
The Newark Star Ledger and the Home News Tribune.
1st Brian Wright, 2nd Patrick Connelly
Roll Call: Passed

Resolution Electing Official Depository:
PNC Bank
1st Dina Walker, 2nd Brian Wright
Roll Call: Passed

Resolution Appointing Board Accountant:
Deborah A. Fitzgerald
1st Dina Walker, 2nd Brian Wright
Roll Call: Passed

Resolution Appointing District Auditor:
Gerard Stankiewicz. (Samuel Klein and Company)
1st Dina Walker, 2nd Brian Wright
Roll Call: Passed

Resolution Appointing Board Attorney:
Joseph D. Yousouf Esq.
1st Brian Wright, 2nd William Stonaker
Roll Call: Passed

Resolution Appointing Oliver L.E. Soden Agency as Insurance Agent.
1st Dina Walker, 2nd Brian Wright
Roll Call: Passed

MINUTES:

Commissioner B. Wright requested a motion to accept February's Minutes.

A motion was made by Nancy Linke and 2nd by Brian Wright to accept the minutes as presented.
Roll Call: 3 Yes, 2 Abstain
Passed

TREASURER'S REPORT:

PNC Bank

	Checking		Savings
Bal. brought fwd.	\$19,620.27		\$319,332.74
Deposits	\$16,870.32		\$ 26.49
Vouchers Paid	\$(19,848.43)	Withdrawals	\$ (16,870.32)
Totals	\$16,642.16		\$302,488.91

Grand Total cash on hand **\$319,131.07**

Motion made to approve Treasurer's Report:

1st Brian Wright, 2nd Nancy Linke.

Roll Call: Passed

Question from P. Connelly, when does the Board received the checks from the Borough?

Answer from D. Walker, we get 4 installments from the Borough, since our Budget isn't approved and Official till March's meeting we are behind.

P. Connelly noticed that a lot of vouchers aren't signed. And checks shouldn't be mailed out until they are.

B. Wright advised the board that the Borough has a form they keep on file so that each voucher doesn't have to be signed.

Checks were not issued for the following 2 items, and manual checks were required to be made to make payment after approval from Board members.

**Check payable to NJMVS in the amount of \$60.00 for new title for J1.
Check payable to Warshauer in the amount of \$1320.00 Generator service contract.**

Nancy Linke suggested that Dina Walker come to office prior to Debbie, to approve the bills that need to be paid, instead of the Commissioners cutting manual checks after the meeting.

REQUISITIONS:

*East coast emergency lighting	J4 Flashers	\$706.32
*Motorola	5 Pagers	\$2,055.00
*Motorola	1 Veh. Charger	\$304.00
NJ Fire Services	Service on 21 Airpacks/44 Bottles	\$2,466.00
NJ Fire Services	5 lengths of 5 in. hose (\$629.97/unit)	\$3,109.85
Quotes:	Defender \$773.23 per unit	
	Emergency Equipment sales 1-28-16 No responds.	

*Skyland area	3 sets turnout gear	\$7,320.21
*Teamlife	6 pk defib pads	\$240.00
*East coast emergency lighting	J9 Led lights w/install	\$1,762.36
Joes Heating	Emergency boiler repair	\$285.00
KJ Plumbing & Heating	Waterline to coffee machine	
	Filter for Ice Machine	
	Correct drainage in grease Trap	\$600.00

*Indicates State contract

CORRESPONDENCE: None

ATTORNEY'S REPORT: None

PRESIDENT REID'S REPORT:

Looking to get the Apron and railing redone.

CHIEF RAMPACHEK'S REPORT:

12 Calls for the month of February.

NEW BUSINESS:

Losap is complete check will be cut for April's meeting.

Question: Commissioner P.Connelly asked if the siren tower is safe.

Answer: President Reid stated, yes repairs have been made, it's a Band-Aid for now but we will be looking to replace it in the future.

OLD BUSINESS:

B. Wright advised the Board that the FCC License is still pending.

B. Wright was able to have a conference call between the architect and KTK Construction (Ken), and as per architect, yes he should be able to open the doorway to gain at least 3 inches. Waiting on architect to draw up new plans.

OPEN TO THE PUBLIC:

**1st Dina Walker, 2nd William Stonaker
Seeing no public come forward**

CLOSE MEETING TO PUBLIC:

1st Dina Walker, 2nd Brian Wright

7:45 resolution to enter into executive session

1st Brian Wright, 2nd Dina Walker, roll call: Passed

Board requested that Chief Rampachek and President Reid stay for executive session meeting.

8:15 Executive session adjourned.

Motion to adjourn regular meeting:

1st Nancy Linke, 2nd Dina Walker

All in favor: Passed

Nancy Linke, Clerk

3/17/16

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.1 BOROUGH OF JAMESBURG SCHEDULING
MEETING DATES FOR THE YEAR 2016**

WHEREAS; The Board of Fire Commissioners, as a political subdivision of the State of New Jersey, is required by N.J.S.A. 10:4-18 to publish and post a schedule of its meetings to be held during the succeeding year specifying therein the location of each meeting, its date and time; and

WHEREAS; The Board is also required to mail a schedule of its meeting dates to the official newspapers designated by the Board and to provide a copy of the meeting dates to the municipal clerk for posting on the official bulletin board of the municipality.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.1 Jamesburg Borough that regularly scheduled meetings of the Board will be held on the third Thursday of each month commencing at 7:00 p.m. at the Jamesburg Firehouse Railroad Avenue Jamesburg, New Jersey.

BE IT FURTHER RESOLVED that the regular monthly meetings of the Board are hereby scheduled for the following dates: April 21, May 19, June 16, July 21, August 18, September 20, October 20, November 17, December 15, January 19, 2017, February 16, and March 16, 2017, which meeting shall serve as the annual reorganization meeting of the Board.

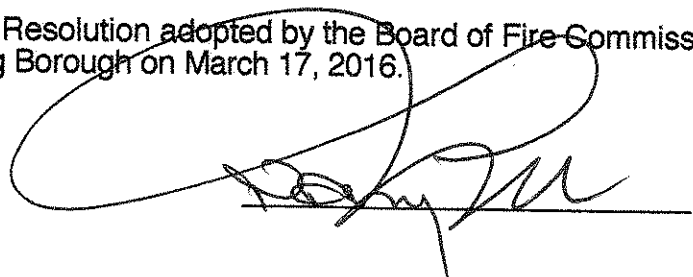
BE IT FURTHER RESOLVED that certified true copies of this Resolution be posted on the official bulletin board of the Fire District, forwarded to the official newspapers designated by the Board and forwarded to the municipal clerk for posting as required by law.

Moved by: *P. Connelly* Seconded by: *B. Wright*

Roll Call Vote: *yes*

Ayes: *5* Nays: Absent: Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1, Jamesburg Borough on March 17, 2016.

 Clerk