

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1  
JAMESBURG, NJ 08831**

Prepared By: D. Fitzgerald

Treasurer Report:

Date: 6/18/15

Reconciled balance brought forward in <b>PNC Checking</b> Acct from last meeting:	\$ 20,000.00
Deposits/Voided Checks since the last meeting (see Note 1):	\$ 26,653.08
Vouchers/Fees paid/Transfers since last meeting:	\$ (26,654.65)
Current Reconciled Balance Remaining in PNC Checking Account (Note 1):	<b>\$ 19,998.43</b>
Reconciled <b>PNC Savings</b> Balance brought forward from last meeting:	\$ 215,599.41
Withdrawals/Transfers to Checking:	\$ (26,653.08)
Deposits/Interest to Savings Account (see Note 4):	\$ 16.55
Current Reconciled Balance Remaining in PNC Savings Account:	<b>\$ 188,962.88</b>
GRAND TOTAL CASH ON HAND:	<b>\$ 208,961.31</b>
Total Dollar Amount of Current Month Voucher List to be Paid:	<b>\$ 18,314.69</b>

**Notes - 6/18/15 Report:**

1) Payment of the current month's voucher list would result in a PNC Checking balance of: \$1,683.74 therefore a transfer FROM PNC Sav of **\$18,316.26** needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order to be paid that month.

4) Reflects interest earned and posted of \$16.55 on 5/29/15.

06/15/15

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
As of June 30, 2015

Date	Num	Account	Open Balance
<b>ABSOLUTE FIRE PROTECTION CO, INC.</b>			
6/15/2015	2015-01-016	7140-01 · Fire Equipment	640.00
Total ABSOLUTE FIRE PROTECTION CO, INC.			640.00
<b>APPROVED FIRE PROTECTION CO.</b>			
6/15/2015	2015-01-017	7710-05 · Equipment Testing	54.75
Total APPROVED FIRE PROTECTION CO.			54.75
<b>AT&amp;T</b>			
6/15/2015	2015-03-055	7600-00 · Utilities	273.30
Total AT&T			273.30
<b>AUTO KING PARTS &amp; SUPPLIES</b>			
6/15/2015	2015-01-018	7710-04 · Truck Service	318.79
Total AUTO KING PARTS & SUPPLIES			318.79
<b>BETTER LIVING DEPT. STORE</b>			
6/15/2015	2015-01-019	7740-00 · Bldg Supplies	16.99
6/15/2015	2015-02-021	7730-00 · Bldg Maintenance	114.96
Total BETTER LIVING DEPT. STORE			131.95
<b>COMCAST</b>			
6/15/2015	2015-03-056	7600-00 · Utilities	105.04
Total COMCAST			105.04
<b>DEBORAH A. FITZGERALD</b>			
6/15/2015	2015-03-057	6400-02 · Accounting/Auditing Fees	187.50
Total DEBORAH A. FITZGERALD			187.50
<b>DEER PARK DIRECT</b>			
6/15/2015	2015-02-022	7730-00 · Bldg Maintenance	17.26
Total DEER PARK DIRECT			17.26
<b>GENERAL WASTE REMOVAL, INC.</b>			
6/15/2015	2015-02-023	7730-00 · Bldg Maintenance	131.56
Total GENERAL WASTE REMOVAL, INC.			131.56
<b>JAMESBURG HARDWARE &amp; APPLIANCE</b>			
6/15/2015	2015-01-020	7740-00 · Bldg Supplies	34.99
Total JAMESBURG HARDWARE & APPLIANCE			34.99
<b>NETLINK WEB SERVICES, LLC</b>			
6/15/2015	2015-03-058	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
<b>NJ-AMERICAN WATER COMP.</b>			
6/15/2015	2015-03-059	7200-00 · Hydrant Rental Dom Water	26.32
6/15/2015	2015-03-059	7200-00 · Hydrant Rental Dom Water	4,578.00
Total NJ-AMERICAN WATER COMP.			4,604.32
<b>PSE&amp;G</b>			
6/15/2015	2015-03-060	7600-00 · Utilities	100.04
Total PSE&G			100.04
<b>SAMUEL KLEIN &amp; COMPANY</b>			
6/15/2015	2015-03-061	6400-02 · Accounting/Auditing Fees	850.00
6/15/2015	2015-03-061	6400-02 · Accounting/Auditing Fees	3,975.00
Total SAMUEL KLEIN & COMPANY			4,825.00
<b>SKYLANDS AREA FIRE EQUIPMENT &amp; TRAINING,</b>			
6/15/2015	2015-01-021	7195-00 · Uniform & Equip(Firefighters)	6,552.09
Total SKYLANDS AREA FIRE EQUIPMENT & TRAINING,			6,552.09
<b>VIKING PEST CONTROL, INC.</b>			
6/15/2015	2015-02-024	7730-00 · Bldg Maintenance	139.10
Total VIKING PEST CONTROL, INC.			139.10
<b>TOTAL</b>			<b>18,314.69</b>

**BANK RECONCILIATION**

NAME OF CLIENT: JAMESBURG BOARD OF FIRE COMMISSIONERS

MONTH OF: May-15

NAME OF BANK: PNC Bank

PREPARED BY: DF

ACCOUNT #: 80-2874-0082

<b>BALANCE FORWARD:</b>	30-Apr-15	\$20,000.00	BAL. PER BANK STATEMENT	\$44,989.13
			AS OF:	<span style="border: 1px solid black; padding: 2px;">31-May-15</span>
<b>ADD DEBITS:</b>			<b>ADD DEPOSITS IN TRANSIT:</b>	
Online Banking Transfer on 5/22/15		\$26,653.08		
<b>TOTAL DEBITS:</b>		<b>\$26,653.08</b>		
	<b>TOTAL</b>			
		<b>\$46,653.08</b>		
				<b>\$0.00</b>
<b>LESS CREDITS:</b>			<b>TOTAL IN TRANSIT:</b>	
VOUCHER LIST - 5/31		\$26,653.08		\$44,989.13
<b>ACCOUNT ANALYSIS</b>		<b>\$1.57</b>	<b>LESS CHECKS OUTSTANDING:</b>	
<b>TOTAL CREDITS:</b>		<b>\$26,654.65</b>	<b>TOTAL:</b>	<span style="border: 1px solid black; padding: 2px;">\$24,990.70</span>
<b>ENDING BANK BALANCE-Per General Ledger:</b>		<b>\$19,998.43</b>	<b>BANK BALANCE-Per Reconciliation:</b>	<b>\$19,998.43</b>

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
7363	199.00	Netlink	2/19/15	
7398	237.50	Deborah Fitzgerald	4/16/15	
7402	8,125.00	Jamesburg Vol Fire	4/16/15	
7415	715.00	Brian H. Wright	5/21/15	
7417	250.00	Deborah A. Fitzgerald	5/21/15	
7419	653.00	Dina Walker	5/21/15	
7422	200.00	Mercer County Fire	5/21/15	
7425	199.00	Netlink Web	5/21/15	
7430	14,412.20	VALIC	5/21/15	
<b>TOTAL</b>	<b>\$ 24,990.70</b>			

## Jamesburg Board of Fire Commissioners

## Monthly Check Register

May 2015

06/15/15

Date	Num	Name	Memo	Amount
<b>1104-00 - Cash in Checking-PNC</b>				
5/31/2015			Service Charge	(1.57)
5/21/2015	7412	ACCESS HEALTH SYSTEMS	RESP. PKG - R. LEBRUN 3/14/15	(135.00)
5/21/2015	7413	AT&T	LOCAL & LONG DISTANCE 4/24/15	(273.66)
5/21/2015	7414	BOROUGH OF JAMESBURG SEWER UTILITY	2ND QTR 2015 SEWER	(236.75)
5/21/2015	7415	BRIAN H. WRIGHT	2ND QTR 2015 COMMISSIONERS FEES	(715.00)
5/21/2015	7416	COMCAST	MONTHLY INTERNET 4/3/15, 5/3/15	(210.08)
5/21/2015	7417	DEBORAH A. FITZGERALD	INV# 2015004 4/30/15	(250.00)
5/21/2015	7418	DEER PARK DIRECT	INV# 15D7801965661 5/4/15	(17.26)
5/21/2015	7419	DINA WALKER	2ND QTR 2015 COMMISSIONERS FEES	(653.00)
5/21/2015	7420	GENERAL WASTE REMOVAL, INC.	INV# 55100035 5/1/15	(131.56)
5/21/2015	7421	JCP&L	ELECTRIC 4/15/15, 5/15/15	(1,418.82)
5/21/2015	7422	MERCER COUNTY FIRE ACADEMY	INV# FA3181 4/22/15, FA3190 4/29/15	(200.00)
5/21/2015	7423	MIDDLESEX COUNTY FIRE ACADEMY	INV# 15-0320 4/27/15	(394.00)
5/21/2015	7424	NANCY LINKE	2ND QTR 2015 COMMISSIONERS FEES	(943.00)
5/21/2015	7425	NETLINK WEB SERVICES, LLC	INV# NWS1710 5/1/15	(199.00)
5/21/2015	7426	NJ-AMERICAN WATER COMP.	A/C# 1018-210028471827 5/12/15, 210025838964 5/5/15	(4,597.94)
5/21/2015	7427	PATRICK CONNELLY	2ND QTR 2015 COMMISSIONERS FEES	(520.00)
5/21/2015	7428	PSE&G	GAS 4/23/15	(190.31)
5/21/2015	7429	RELIABLE FIRE PROTECTION		(635.50)
5/21/2015	7430	VALIC	2014 CONTRIBUTIONS - 20 MEMBERS	(14,412.20)
5/21/2015	7431	WILLIAM STONAKER	2ND QTR 2015 COMMISSIONERS FEES	(520.00)
Total 1104-00 - Cash in Checking-PNC				(26,654.65)
<b>TOTAL</b>				<b>(26,654.65)</b>

**Jamesburg Board of Fire Commissioners**

**Outstanding Checks**

February through May 2015

06/15/15

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	2/19/2015	7363	NETLINK WEB SERVICES, ...	1104-00 · Cash in Checking-PNC	
Bill	2/16/2015	2015-03-014		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -Check	4/16/2015	7398	DEBORAH A. FITZGERALD	1104-00 · Cash in Checking-PNC	
Bill	4/13/2015	2015-03-031		6400-02 · Accounting/Auditing Fees	-237.50
TOTAL					-237.50
Bill Pmt -Check	4/16/2015	7402	JAMESBURG VOL FIRE DE...	1104-00 · Cash in Checking-PNC	
Bill	4/13/2015	2015-02-016		7750-00 · Fire Comp. Contract	-8,125.00
TOTAL					-8,125.00
Bill Pmt -Check	5/21/2015	7415	BRIAN H. WRIGHT	1104-00 · Cash in Checking-PNC	
Bill	5/19/2015	2015-03-054		6100-01 · Commissioners Pay	-715.00
TOTAL					-715.00
Bill Pmt -Check	5/21/2015	7417	DEBORAH A. FITZGERALD	1104-00 · Cash in Checking-PNC	
Bill	5/19/2015	2015-03-044		6400-02 · Accounting/Auditing Fees	-250.00
TOTAL					-250.00
Bill Pmt -Check	5/21/2015	7419	DINA WALKER	1104-00 · Cash in Checking-PNC	
Bill	5/19/2015	2015-03-052		6100-01 · Commissioners Pay	-653.00
TOTAL					-653.00
Bill Pmt -Check	5/21/2015	7422	MERCER COUNTY FIRE A...	1104-00 · Cash in Checking-PNC	
Bill	5/19/2015	2015-01-013		7500-03 · Training & Education	-40.00
				7500-03 · Training & Education	-160.00
TOTAL					-200.00
Bill Pmt -Check	5/21/2015	7425	NETLINK WEB SERVICES, ...	1104-00 · Cash in Checking-PNC	
Bill	5/19/2015	2015-03-046		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -Check	5/21/2015	7430	VALIC	1104-00 · Cash in Checking-PNC	
Bill	5/19/2015	2015-03-049		7850-01 · LOSAP Program	-14,412.20
TOTAL					-14,412.20