

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: D. Fitzgerald

Treasurer Report:

Date: 7/19/18

Reconciled balance brought forward in PNC Checking Acct from last meeting:	\$ 19,993.06
Deposits/Voiced Checks since the last meeting (see Note 1):	\$ -
Vouchers/Fees paid/Transfers since last meeting:	\$ (10,693.84)
Current Reconciled Balance Remaining in PNC Checking Account (Note 1):	\$ 9,299.22
Reconciled PNC Savings Balance brought forward from last meeting:	\$ 121,602.06
Withdrawals/Transfers to Checking:	\$ -
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 28.99
Current Reconciled Balance Remaining in PNC Savings Account:	\$ 121,631.05
GRAND TOTAL CASH ON HAND:	\$ 130,930.27
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 27,649.28

Notes - 7/19/18 Report:

1) Payment of the current month's voucher list would result in a PNC Checking balance of: \$ (18,350.06) therefore a transfer FROM PNC Sav of **\$38,350.06** needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned and posted of \$28.99 on 6/29/18.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings. NOTE: The 1st 2 quarters were received in the mail 6/20/18, and will be deposited soon.

12:44 AM

07/18/18

Accrual Basis

Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
January through December 2018

	Jan - Dec 18	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	6,702.00	13,400.00	50.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	6,702.00	14,900.00	45.0%
6400-00 · Professional Fees			
6400-01 · Legal Fees	7,416.00	17,000.00	43.6%
6400-02 · Accounting/Auditing Fees	2,677.50	15,000.00	17.9%
6400-04 · Medical Services	0.00	1,000.00	0.0%
Total 6400-00 · Professional Fees	10,093.50	33,000.00	30.6%
6400-05 · Election Expenses	1,258.96	4,000.00	31.5%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	1,573.75	5,000.00	31.5%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office \Postage Exp	1,573.75	5,200.00	30.3%
Total Expense	19,628.21	57,100.00	34.4%
Net Ordinary Income	(19,628.21)	(57,100.00)	34.4%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	450.00	15,000.00	3.0%
Total 7140-00 · Truck Equipment	450.00	15,000.00	3.0%
7195-00 · Uniform & Equip(Firefighters)	3,587.30	15,000.00	23.9%
Total 7100-00 · Reimb for Exp & Losses	4,037.30	30,000.00	13.5%
7200-00 · Hydrant Rental Dom Water	28,309.79	58,000.00	48.8%
7400-00 · Insurance Premium	33,553.00	50,000.00	67.1%
7500-00 · Professional Services			
7500-03 · Training & Education	2,234.00	12,000.00	18.6%
Total 7500-00 · Professional Services	2,234.00	12,000.00	18.6%
7600-00 · Utilities	9,721.59	22,000.00	44.2%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	342.00	5,000.00	6.8%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	9,893.85	15,000.00	66.0%
7710-05 · Equipment Testing	547.80	5,000.00	11.0%
Total 7710-00 · Truck Service	10,783.65	30,000.00	35.9%
7720-00 · Air Pack & Bottle Repair	2,811.39	1,800.00	156.2%
7730-00 · Bldg Maintenance	7,347.89	32,500.00	22.6%
7740-00 · Bldg Supplies	289.88	2,000.00	14.5%
7750-00 · Fire Comp. Contract	16,250.00	32,500.00	50.0%
Total 7700-00 · Maint/Repairs	37,482.81	98,800.00	37.9%
7800-00 · Contingency	22.45	25,000.00	0.1%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	20,612.74	19,000.00	108.5%
Total 7850-00 · LOSAP Program	20,612.74	19,000.00	108.5%
8000-00 · Debt Service			
8010-11 · Capital Lease-Oshkosh Princ	27,692.01	27,692.00	100.0%
8020-11 · Capital Lease-Oshkosh Int	5,757.28	5,757.00	100.0%
Total 8000-00 · Debt Service	33,449.29	33,449.00	100.0%
Total Other Expense	169,422.97	348,249.00	48.6%
Net Other Income	(169,422.97)	(348,249.00)	48.6%
Net Income	(189,051.18)	(405,349.00)	46.6%

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of July 19, 2018

Date	Num	Account	Open Balance
ALL HANDS FIRE EQUIPMENT, LLC 7/17/2018	2018-01-022	7195-00 · Uniform & Equip(Firefighters)	246.93
Total ALL HANDS FIRE EQUIPMENT, LLC			246.93
AT&T 7/17/2018	2018-03-058	7600-00 · Utilities	346.08
Total AT&T			346.08
BETTER LIVING DEPT. STORE 7/17/2018	2018-02-032	7730-00 · Bldg Maintenance	12.98
Total BETTER LIVING DEPT. STORE			12.98
CIRCLE JANITORIAL SUPPLIES, SOUTH 7/17/2018	2018-02-033	7740-00 · Bldg Supplies	289.88
Total CIRCLE JANITORIAL SUPPLIES, SOUTH			289.88
COMCAST 7/17/2018	2018-03-059	7600-00 · Utilities	104.02
Total COMCAST			104.02
DEBORAH A. FITZGERALD 7/17/2018	2018-03-060	6400-02 · Accounting/Auditing Fees	225.00
Total DEBORAH A. FITZGERALD			225.00
GRAINGER 7/17/2018	2018-01-024	7195-00 · Uniform & Equip(Firefighters)	195.57
Total GRAINGER			195.57
JAMESBURG VOL FIRE DEPT 7/17/2018	2018-02-037	7750-00 · Fire Comp. Contract	8,125.00
Total JAMESBURG VOL FIRE DEPT			8,125.00
JOSEPH D YOUSOUF, ESQUIRE 7/17/2018	2018-03-061	6400-01 · Legal Fees	7,416.00
Total JOSEPH D YOUSOUF, ESQUIRE			7,416.00
NJ-AMERICAN WATER COMP. 7/17/2018	2018-03-062	7200-00 · Hydrant Rental Dom Water	4,776.11
Total NJ-AMERICAN WATER COMP.			4,776.11
OCEAN COAST ELECTRIC, LLC 7/17/2018	2018-02-034	7730-00 · Bldg Maintenance	285.61
Total OCEAN COAST ELECTRIC, LLC			285.61
PSE&G 7/17/2018	2018-03-063	7600-00 · Utilities	86.46
Total PSE&G			86.46
READY REFRESH BY NESTLE 7/17/2018	2018-02-035	7730-00 · Bldg Maintenance	22.27
Total READY REFRESH BY NESTLE			22.27
SEAGRAVE FIRE APPARATUS, LLC 7/17/2018	2018-01-025	7710-04 · Truck Service	3,139.81
Total SEAGRAVE FIRE APPARATUS, LLC			3,139.81
SKYLANDS AREA FIRE EQUIPMENT & TRAINING, 7/17/2018	2018-01-021	7195-00 · Uniform & Equip(Firefighters)	646.00
7/17/2018	2018-01-013	7195-00 · Uniform & Equip(Firefighters)	1,598.80
Total SKYLANDS AREA FIRE EQUIPMENT & TRAINING,			2,244.80
STANDARD WASTE SERVICES 7/17/2018	2018-02-036	7730-00 · Bldg Maintenance	132.76
Total STANDARD WASTE SERVICES			132.76
TOTAL			27,649.28

BANK RECONCILIATION

NAME OF CLIENT: JAMESBURG BOARD OF FIRE COMMISSIONERS

MONTH OF: June-18

NAME OF BANK: PNC Bank

PREPARED BY: DF

ACCOUNT #: 80-2874-0082

BALANCE FORWARD:	31-May-18	\$	19,993.06	BAL. PER BANK STATEMENT	\$	35,904.41
				AS OF:		30-Jun-18
ADD DEBITS:				ADD DEPOSITS IN TRANSIT:		
Online Banking Transfer		\$	-			
TOTAL DEBITS:		\$	-			
	TOTAL	\$	19,993.06		\$	-
LESS CREDITS:				TOTAL IN TRANSIT:		
VOUCHER LIST - 6/30/18		\$	10,682.87			\$
						35,904.41
ACCOUNT ANALYSIS		\$	10.97	LESS CHECKS OUTSTANDING:		
				TOTAL:	\$	26,605.19
TOTAL CREDITS:		\$	10,693.84			
ENDING BANK BALANCE-Per G/L	30-Jun-18	\$	9,299.22	BANK BALANCE-Per Reconciliation:	\$	9,299.22

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
7888	200.00	JG Painting	4/20/17	
8143	20,612.74	VALIC	4/19/18	
8144	420.16	Middlesex County Treasurer	4/19/18	
8151	653.00	Dina Walker	5/17/18	
8177	4,719.29	NJ American Water	6/21/18	
TOTAL	\$	26,605.19		

Jamesburg Board of Fire Commissioners

Monthly Check Register

June 2018

07/17/18

Date	Num	Name	Memo	Amount
1104-00 · Cash in Checking-PNC				
6/21/2018	8170	AT&T	LOCAL & LONG DISTANCE 5/24/18	(346.20)
6/21/2018	8171	CENTRAL JERSEY SECURITY	INV# 86743 6/15/18	(149.85)
6/21/2018	8172	COMCAST	MONTHLY INTERNET 6/9/18	(104.02)
6/21/2018	8173	DEBORAH A. FITZGERALD	INV# 2018005 5/31/18	(250.00)
6/21/2018	8174	FIRE SERVICE PERFORMANCE CONCEPTS,...	INV# JBURGTIC18-6-18 6/18/18	(800.00)
6/21/2018	8175	JCP&L	ELECTRIC 6/14/18	(818.55)
6/21/2018	8176	NEW JERSEY FIRE EQUIPMENT CO.	INV# 57649 6/13/18	(2,811.39)
6/21/2018	8177	NJ-AMERICAN WATER COMP.	A/C# 1018-210028471827 & -210025838964 6/2018	(4,719.29)
6/21/2018	8178	PSE&G	GAS 4/23-5/24/18	(108.54)
6/21/2018	8179	READY REFRESH BY NESTLE	INV# 18E7801965661 6/2/18	(22.27)
6/21/2018	8180	SANCHEZ LANDSCAPING, LLC	INV# 1864 5/24/18	(275.00)
6/21/2018	8181	STANDARD WASTE SERVICES	INV# 320985 6/1/18	(132.76)
6/21/2018	8182	VIKING TERMITE & PEST CONTROL, INC.	INV# 18695120 4/21/18	(145.00)
Total 1104-00 · Cash in Checking-PNC				(10,682.87)
TOTAL				(10,682.87)

Jamesburg Board of Fire Commissioners

Outstanding Checks

April 2017 through June 2018

07/17/18

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	4/20/2017	7888	JG PAINTING & CONTRACTING, LLC	1104-00 · Cash in Checking-PNC	
Bill	4/19/2017	2017-02-007		7730-00 · Bldg Maintenance	-200.00
TOTAL					-200.00
Bill Pmt -Check	4/19/2018	8143	VALIC	1104-00 · Cash in Checking-PNC	
Bill	4/19/2018	2018-03-039		7850-01 · LOSAP Program	-17,710.80
				7850-01 · LOSAP Program	-2,901.94
TOTAL					-20,612.74
Bill Pmt -Check	4/19/2018	8144	MIDDLESEX COUNTY TREASURER	1104-00 · Cash in Checking-PNC	
Bill	4/19/2018	2018-03-040		6400-05 · Election Expenses	-384.16
				6400-05 · Election Expenses	-36.00
TOTAL					-420.16
Bill Pmt -Check	5/17/2018	8151	DINA WALKER	1104-00 · Cash in Checking-PNC	
Bill	5/16/2018	2018-03-044		6100-01 · Commissioners Pay	-653.00
TOTAL					-653.00
Bill Pmt -Check	6/21/2018	8177	NJ-AMERICAN WATER COMP.	1104-00 · Cash in Checking-PNC	
Bill	6/20/2018	2018-03-056		7200-00 · Hydrant Rental Dom Water	-262.04
				7200-00 · Hydrant Rental Dom Water	-4,457.25
TOTAL					-4,719.29

Cancel