

JAMESBURG BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT # 1

July 19, 2012

This Meeting was called to order by Commissioner B. Wright. The meeting is being held pursuant to the Open Public Act of 1974 and all provisions have been made.

ROLL CALL: Present: Commissioners P. Connelly, J. Howard, N. Linke, B. Wright.

Attorney Joe Youssouf

Absent: Commissioner D. Walker.

Minutes: Commissioner B. Wright requested a motion on June's Minutes.

Upon the motion made by J. Howard. And 2nd by P. Connelly motion was made to accept the minutes as read.

ROLL CALL: 4 Yes 1 absent.

TREASURER'S REPORT:

PNC BANK

	Checking	Savings
Bal. Bt fwd.	\$(446.67)	\$175.828.66

Deposits	\$54,773.01		\$197,002.20
Vouchers Pd	\$(34,326.34)	Withdrawals	\$(54,773.01)
Totals	\$20,000.00		\$318,057.85
Grand Total cash on hand			\$\$338,057.85

Board agreed to pay Grainger for 5 FF shirt jackets to Avoid late fees but the board reserves the right to question Chief Stonaker at the next meeting since it was the Boards understanding that there would not be any supplies needed for the brush truck.

Motion made to approve Treasurers report 1st. N. Linke, 2nd. P. Connelly

ROLL CALL: 4 Yes 1 absent.

REQUISITIONS:

Emer. Equip sales	Pump test	\$2615.00
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Motion made to approve requisitions 1st.N. Linke, 2nd. P. Connelly.

ROLL CALL: 4 Yes 1 absent.

CORRREPENDENCE:

Census Letter (filled out by attorney and mailed)

Thank You Letter from Plainsboro Fire Company (See Attached)

Thank You Letter from Middlesex County Department of Public Safety. (see attached)

ATTORNEY'S REPORT:

Bill being introduced fixing warning label and signs for solar panels.

Commissioners web site need to include personal info for commissioners. (phone # and Emails). Still looking into possible November fire elections.

PRESIDENT STONAKER'S REPORT: None

CHIEF STONAKER'S REPORT:

14 Calls for the month of June.

NEW BUSINESS:

B. Wright and J. Howard filled out application for Asst. FF grant for \$248,000.00 to upgrade our radios to 800 mh. This would require a five 5% match by the Board should the grant receive favorable approval.

OLD BUSINESS:

OPEN TO THE PUBLIC: 1ST P. Connelly, 2nd J. Howard.

CLOSE MEETING TO PUBLIC: 1st . J. Howard, 2nd P. Connelly

CLOSE MEETING: 1st . J. Howard, 2nd P. Connelly

By: Nancy Linke, Clerk



PLAINSBORO FIRE COMPANY

405 PLAINSBORO ROAD • P.O. BOX • 206 PLAINSBORO, NJ 08536
Phone: (609) 799-0492 • Fax: (609) 799-5604 • www.plainsborofire.com

June 18, 2012

Chief Jim Stoniker
Jamesburg Fire Company
82 West Railroad Avenue
Jamesburg, NJ 08831

Chief Stoniker,

On behalf of the Plainsboro Fire Company, I wanted to take this opportunity to thank you and your department for your assistance covering our district at the structure fire on Hunters Glen Drive during the early morning hours of Friday, June 15th. We faced many obstacles in bringing this fire under control, and your assistance is greatly appreciated.

I ask that you please share my thanks with your personnel.

Regards,

James W. Pedley

Chief

Plainsboro Fire Company, Station 49

Christopher D. Rafano
Freeholder Director

Ronald G. Rios
Deputy Director

Carol Barrett Bellante
Stephen J. Dalina
H. James Polos
Charles E. Tomaro
Blanquita B. Valenti
Freeholders



**COUNTY OF MIDDLESEX
DEPARTMENT OF PUBLIC SAFETY AND HEALTH**

Division of the Fire Marshal

H. James Polos
*Chairperson, Public Safety
and Health Committee*

John A. Pulomena
County Administrator

Joseph W. Krisza
Department Head

John F. Ferguson
Director

Michael Gallagher
Fire Marshal

June 29, 2012

Fire Chief
Jamesburg Volunteer Fire Department
82 West Railroad Avenue
Jamesburg, NJ 08831

Dear Chief,

On Friday June 15, 2012 the Middlesex County Fire Marshal's office requested your assistance for a structure fire at 1801-1808 Hunters Glen in Plainsboro Township.

Your department has yet again proven that they are willing and able to participate during any situation when called upon. Your dedication, support, man power and professionalism were appreciated.

On behalf of the Middlesex County Board of Chosen Freeholders and the Middlesex County Fire Marshal's Office I would like to take this opportunity to thank you and your department for their help on June 15th.

Sincerely,


Michael Gallagher
Middlesex County Fire Marshal

MG/kir

C: H. James Polos, Freeholder

Middlesex County... "The Greatest County in the Land"

1001 Fire Academy Drive, Sayreville, NJ 08872

732-316-7171 • FAX: 732-316-7638 • www.co.middlesex.nj.us



Department of Treasury
Internal Revenue Service
Ogden UT 84201-0074

Notice	CP152
Tax period	April 30, 2012
Notice date	August 20, 2012
Employer ID number	22-6002009
To contact us	Phone 1-877-829-5500

018398.232227.0069.002 1 AT 0.374 372



THE BOARD OF FIRE COMMISSIONERS OF
FIRE DIST NO 1 BOROUGH OF JAMESBURG
82 W RAILROAD AVE
JAMESBURG NJ 08831-1357



018398

Acknowledgment of your April 20, 2012 Form 8038-G

We received your tax-exempt bond form

This notice serves as official acknowledgment that we received your Form 8038-G. If you filed more than one form, you will receive a separate acknowledgment for each one.

Tax-exempt bond information

Bond issuer	THE BOARD OF FIRE COMMISSIONERS OF
Name of issue	LEASE SCHEDULE 157916000
Address	82 W RAILROAD AVE JAMESBURG NJ 08831
Issue date	April 20, 2012
Issue price	\$273,341.00
Maturity date	April 20, 2022
IRS report number	334

Important reminders

- Attach a copy of this notice to all of your correspondence and documents related to this tax-exempt bond.
- If a tax practitioner or someone else prepared your form, you may want to give them a copy of this notice. (A copy was automatically sent to all representatives authorized with a Power-of-Attorney for this form.)

Additional information

- Visit www.irs.gov/cp152.
- For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).
- If you have questions about tax-exempt bonds, call TEGE Customer Account Services at 1-877-829-5500.
- Keep this notice for your records.

If you need assistance, please don't hesitate to contact us.



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THE BOARD OF FIRE COMMISSIONERS OF
FIRE DIST NO 1 BOROUGH OF NEW JAME
82 W RAILROAD AVE
JAMESBURG NJ 08831-1357



018399

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**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: D. Fitzgerald

Treasurer Report:

Date: 7/19/12

Reconciled balance brought forward in PNC Checking Acct from last meeting:	(\$446.67)
Deposits made since the last meeting:	\$54,773.01
Vouchers/Fees paid/Transfers since last meeting:	(\$34,326.34)
Current Reconciled Balance Remaining in PNC Checking Account:	\$20,000.00
Reconciled PNC Savings Balance brought forward from last meeting:	\$175,828.66
Withdrawals:	(\$54,773.01)
Deposits/Interest to Savings Account (see Note 4):	\$197,002.20
Current Reconciled Balance Remaining in PNC Savings Account:	\$318,057.85
 GRAND TOTAL CASH ON HAND:	 \$338,057.85
 Total Dollar Amount of Current Month Voucher List to be Paid:	 6,509.36

Notes - 7/19/12 Report:

1) Payment of the current month's voucher list would result in a PNC Checking balance of: \$13,490.64 therefore a transfer FROM PNC Sav of **\$6,509.36** needs to be made in order to maintain the control balance of **\$20,000.00**. Checks for Petty Cash and for VALIC were cut after the last meeting.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order to be paid that month.

4) Reflects interest earned and posted of \$30.20 on 6/29/12, as well as the 7/2/12 deposit of the 1st and 2nd Qtr 2012 taxes from the Borough, \$196,972.

Jamesburg Board of Fire Commissioners Budgeted Appropriations vs. Actual January through December 2012

	Jan - Dec 12	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	6,702.00	15,000.00	44.7%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	6,702.00	16,500.00	40.6%
6400-00 · Professional Fees			
6400-01 · Legal Fees	8,640.27	14,000.00	61.7%
6400-02 · Accounting/Auditing Fees	3,032.20	12,000.00	25.3%
6400-04 · Medical Services	4,995.00	5,000.00	99.9%
Total 6400-00 · Professional Fees	16,667.47	31,000.00	53.8%
6400-05 · Election Expenses	958.13	3,000.00	31.9%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	63.41	6,000.00	1.1%
6500-02 · Misc Supplies(petty cash)	44.00	200.00	22.0%
Total 6500-00 · Office \Postage Exp	107.41	6,200.00	1.7%
Total Expense	24,435.01	56,700.00	43.1%
Net Ordinary Income	(24,435.01)	(56,700.00)	43.1%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	7,011.13	13,000.00	53.9%
Total 7140-00 · Truck Equipment	7,011.13	13,000.00	53.9%
7195-00 · Uniform & Equip(Firefighters)	0.00	10,000.00	0.0%
Total 7100-00 · Reimb for Exp & Losses	7,011.13	23,000.00	30.5%
7200-00 · Hydrant Rental Dom Water	27,452.05	56,000.00	49.0%
7400-00 · Insurance Premium	27,285.00	39,500.00	69.1%
7500-00 · Professional Services			
7500-01 · Advertising	112.39	750.00	15.0%
7500-03 · Training & Education	2,944.00	6,000.00	49.1%
Total 7500-00 · Professional Services	3,056.39	6,750.00	45.3%
7600-00 · Utilities	10,223.77	30,000.00	34.1%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	512.87	5,000.00	10.3%
7710-02 · Fuel	0.00	4,500.00	0.0%
7710-04 · Truck Service	634.40	13,500.00	4.7%
7710-05 · Equipment Testing	438.50	4,950.00	8.9%
Total 7710-00 · Truck Service	1,585.77	27,950.00	5.7%
7720-00 · Air Pack & Bottle Repair	382.00	1,800.00	21.2%
7730-00 · Bldg Maintenance	4,231.61	25,000.00	16.9%
7740-00 · Bldg Supplies	1,211.13	2,000.00	60.6%
7750-00 · Fire Comp. Contract	16,250.00	32,500.00	50.0%
Total 7700-00 · Maint/Repairs	23,660.51	89,250.00	26.5%
7800-00 · Contingency	1,056.82	10,000.00	10.6%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	19,887.33	21,000.00	94.7%
Total 7850-00 · LOSAP Program	19,887.33	21,000.00	94.7%
8000-00 · Debt Service			
8010-03 · Lease Purchase - Principal	0.00	23,937.00	0.0%
8010-10 · Capital Lease-Principal	0.00	40,000.00	0.0%
8020-03 · Lease Purchase - Int.	0.00	4,088.00	0.0%
8020-10 · Capital Lease-Interest	0.00	10,776.00	0.0%
Total 8000-00 · Debt Service	0.00	78,801.00	0.0%
9000-00 · Special Projects			
9200-00 · Capital Project-New Truck	0.00	35,000.00	0.0%
Total 9000-00 · Special Projects	0.00	35,000.00	0.0%
Total Other Expense	119,633.00	389,301.00	30.7%
Net Other Income	(119,633.00)	(389,301.00)	30.7%
Net Income	(144,068.01)	(446,001.00)	32.3%

07/17/12

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
 As of July 31, 2012

Date	Num	Account	Open Balance
AIR & GAS TECHNOLOGIES, INC.			
7/17/2012	2012-01-028	7720-00 · Air Pack & Bottle Repair	382.00
Total AIR & GAS TECHNOLOGIES, INC.			382.00
AT&T			
7/17/2012	2012-03-060	7600-00 · Utilities	228.16
Total AT&T			228.16
AUTO KING PARTS & SUPPLIES			
7/17/2012	2012-01-029	7710-04 · Truck Service	16.99
Total AUTO KING PARTS & SUPPLIES			16.99
COMCAST			
7/17/2012	2012-03-061	7600-00 · Utilities	54.74
Total COMCAST			54.74
DEBORAH A. FITZGERALD			
7/17/2012	2012-03-062	6400-02 · Accounting/Auditing Fees	187.50
Total DEBORAH A. FITZGERALD			187.50
DEER PARK			
7/17/2012	2012-02-025	7730-00 · Bldg Maintenance	7.02
Total DEER PARK			7.02
GRAINGER			
7/17/2012	2012-01-017	7140-01 · Fire Equipment	717.00
Total GRAINGER			717.00
MERCER COUNTY FIRE ACADEMY			
7/17/2012	2012-01-030	7500-03 · Training & Education	225.00
Total MERCER COUNTY FIRE ACADEMY			225.00
NJ-AMERICAN WATER COMP.			
7/17/2012	2012-03-063	7200-00 · Hydrant Rental Dom Water	29.63
7/17/2012	2012-03-063	7200-00 · Hydrant Rental Dom Water	4,578.00
Total NJ-AMERICAN WATER COMP.			4,607.63
PSE&G			
7/17/2012	2012-03-064	7600-00 · Utilities	83.32
Total PSE&G			83.32
TOTAL			6,509.36

BANK RECONCILIATION

NAME OF CLIENT: JAMESBURG BOARD OF FIRE COMMISSIONERS

MONTH OF: June-12

NAME OF BANK: PNC Bank

PREPARED BY: DF

ACCOUNT #: 80-2874-0082

BALANCE FORWARD:	31-May-12	(\$446.67)	BAL. PER BANK STATEMENT	\$65,538.73
			AS OF:	29-Jun-12
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer on 6/21/12	\$54,773.01			
TOTAL DEBITS:	\$54,773.01			
TOTAL		\$54,326.34		
LESS CREDITS:			TOTAL IN TRANSIT:	\$0.00
VOUCHER LIST - 6/30	\$34,326.34			
				\$65,538.73
ACCOUNT ANALYSIS	\$0.00		LESS CHECKS OUTSTANDING:	
			TOTAL:	\$45,538.73
TOTAL CREDITS:	\$34,326.34			
BANK BALANCE-Per General Ledger:		\$20,000.00	BANK BALANCE-Per Reconciliation:	\$20,000.00

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
6719	653.00	Dina Walker	5/17/12	
6730	19,887.33	VALIC	5/17/12	
6742	53.13	Jamesburg Hardware	6/21/12	
6743	16,250.00	Jamesburg Vol Fire	6/21/12	
6745	8,640.27	Joseph D Yousseuf	6/21/12	
6750	55.00	Petty Cash	6/21/12	
TOTAL	\$ 45,538.73			

Jamesburg Board of Fire Commissioners
Monthly Check Register
 June 2012

07/17/12

Date	Num	Name	Memo	Amount
1104-00 · Cash in Checking-PNC				
6/21/2012	6731	ACCESS HEALTH SYSTEMS	J. WALKER FIT TEST 5/1/12	(135.00)
6/21/2012	6732	APPROVED FIRE PROTECTION CO.	INV# 111220209 4/24/12	(104.00)
6/21/2012	6733	AT&T	LOCAL & LONG DISTANCE 5/24/12	(221.95)
6/21/2012	6734	AUTO KING PARTS & SUPPLIES		(363.10)
6/21/2012	6735	BATTERIES PLUS	INV# 100378-01 5/24/12 & 100404-01 5/31/12	(261.87)
6/21/2012	6736	BETTER LIVING DEPT. STORE	A/C# JAFICO STMT 5/25/12	(283.27)
6/21/2012	6737	BLUE STREAK UNIFORMS, LLC	INV# 884 6/7/12	(239.88)
6/21/2012	6738	COMCAST	INTERNET SVC 5/31/12	(47.04)
6/21/2012	6739	COMMUNICATIONS SPECIALISTS, INC.	INV# 30711 6/14/12 & #30630 5/25/12	(251.00)
6/21/2012	6740	DEBORAH A. FITZGERALD	INV# 2012005 5/31/12	(187.50)
6/21/2012	6741	DEER PARK	INV# 12E7801965661 6/5/12	(4.93)
6/21/2012	6742	JAMESBURG HARDWARE & APPLIANCE	A/C# 103420 STMT DATED 5/25/12	(53.13)
6/21/2012	6743	JAMESBURG VOL FIRE DEPT	1ST & 2ND QTR 2012 CONTRACT INSTALLMENT	(16,250.00)
6/21/2012	6744	JCP&L	ELECTRIC 6/13/12	(1,689.20)
6/21/2012	6745	JOSEPH D YOUSOUF, ESQUIRE	INV# 102 4/19/12	(8,640.27)
6/21/2012	6746	MIDCO WASTE SYSTEMS #689	INV# 0689-000969095 5/12 & 0689-000995560 6/12	(588.03)
6/21/2012	6747	NJ-AMERICAN WATER COMP.	A/C# 18-0767497-1 6/11/12 & 18-0769723-8 6/1/12	(4,613.97)
6/21/2012	6748	PSE&G	GAS 5/25/12	(106.70)
6/21/2012	6749	RELIABLE FIRE PROTECTION	INV# 324889 5/29/12	(230.50)
6/21/2012	6750	WILLIAM P. STONAKER	PETTY CASH REIMBURSEMENT - CAR WASH FOR J-1 5/27/12	(55.00)
Total 1104-00 · Cash in Checking-PNC				(34,326.34)
TOTAL				(34,326.34)

Jamesburg Board of Fire Commissioners

Outstanding Checks

May through June 2012

07/17/12

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	5/17/2012	6719	DINA WALKER	1104-00 · Cash in Checking-PNC	
Bill	5/16/2012	2012-03-047		6100-01 · Commissioners Pay	-653.00
TOTAL					-653.00
Bill Pmt -Check	5/17/2012	6730	VALIC	1104-00 · Cash in Checking-PNC	
Bill	5/17/2012	2012-03-053		7850-01 · LOSAP Program	-19,887.33
TOTAL					-19,887.33
Bill Pmt -Check	6/21/2012	6742	JAMESBURG HARDWARE ...	1104-00 · Cash in Checking-PNC	
Bill	6/20/2012	2012-02-022		7740-00 · Bldg Supplies	-53.13
TOTAL					-53.13
Bill Pmt -Check	6/21/2012	6743	JAMESBURG VOL FIRE DE...	1104-00 · Cash in Checking-PNC	
Bill	6/20/2012	2012-02-023		7750-00 · Fire Comp. Contract	-16,250.00
TOTAL					-16,250.00
Bill Pmt -Check	6/21/2012	6745	JOSEPH D YOUSOUF, ES...	1104-00 · Cash in Checking-PNC	
Bill	6/20/2012	2012-03-057		6400-01 · Legal Fees	-8,640.27
TOTAL					-8,640.27
Bill Pmt -Check	6/21/2012	6750	WILLIAM P. STONAKER	1104-00 · Cash in Checking-PNC	
Bill	6/20/2012	2012-01-027		7710-04 · Truck Service	-55.00
TOTAL					-55.00