

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1  
JAMESBURG, NJ 08831**

Prepared By: D. Fitzgerald

Treasurer Report:

Date: 4/17/14

Reconciled balance brought forward in **PNC Checking** Acct from last meeting: \$ 20,000.00

Deposits made since the last meeting: \$ 11,544.72

Vouchers/Fees paid/Transfers since last meeting: \$ (11,545.75)

Current Reconciled Balance Remaining in PNC Checking Account (1): \$ **19,998.97**

Reconciled **PNC Savings** Balance brought forward from last meeting: \$ 267,640.80

Withdrawals (see Note 4): \$ (11,544.72)

Deposits/Interest to Savings Account (see Note 5): \$ 47.20

Current Reconciled Balance Remaining in PNC Savings Account: \$ **256,143.28**

**GRAND TOTAL CASH ON HAND:** \$ **276,142.25**

Total Dollar Amount of Current Month Voucher List to be Paid: \$ **67,313.90**

**Notes - 4/17/14 Report:**

1) Payment of the current month's voucher list would result in a PNC Checking balance of: (\$47,314.93) therefore a transfer FROM PNC Sav of **\$67,314.93** needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order to be paid that month.

4) Reflects interest earned and posted of \$47.20 on 3/31/14.

**Jamesburg Board of Fire Commissioners**  
**Budgeted Appropriations vs. Actual**  
 January through December 2014

	Jan - Dec 14	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	3,351.00	13,400.00	25.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
<b>Total 6100-00 · Salary &amp; Wages</b>	<b>3,351.00</b>	<b>14,900.00</b>	<b>22.5%</b>
6400-00 · Professional Fees			
6400-01 · Legal Fees	0.00	14,000.00	0.0%
6400-02 · Accounting/Auditing Fees	919.49	12,000.00	7.7%
6400-04 · Medical Services	3,780.00	5,000.00	75.6%
<b>Total 6400-00 · Professional Fees</b>	<b>4,699.49</b>	<b>31,000.00</b>	<b>15.2%</b>
6400-05 · Election Expenses	3,062.63	3,500.00	87.5%
6500-00 · Office IPostage Exp			
6500-01 · Office Supplies	937.96	8,500.00	11.0%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
<b>Total 6500-00 · Office IPostage Exp</b>	<b>937.96</b>	<b>8,700.00</b>	<b>10.8%</b>
<b>Total Expense</b>	<b>12,051.08</b>	<b>58,100.00</b>	<b>20.7%</b>
<b>Net Ordinary Income</b>	<b>(12,051.08)</b>	<b>(58,100.00)</b>	<b>20.7%</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	0.00	13,000.00	0.0%
<b>Total 7140-00 · Truck Equipment</b>	<b>0.00</b>	<b>13,000.00</b>	<b>0.0%</b>
7195-00 · Uniform & Equip(Firefighters)	0.00	10,000.00	0.0%
<b>Total 7100-00 · Reimb for Exp &amp; Losses</b>	<b>0.00</b>	<b>23,000.00</b>	<b>0.0%</b>
7200-00 · Hydrant Rental Dom Water	13,827.03	56,000.00	24.7%
7400-00 · Insurance Premium	31,187.00	44,500.00	70.1%
7500-00 · Professional Services			
7500-01 · Advertising	0.00	750.00	0.0%
7500-03 · Training & Education	2,299.00	7,500.00	30.7%
<b>Total 7500-00 · Professional Services</b>	<b>2,299.00</b>	<b>8,250.00</b>	<b>27.9%</b>
7600-00 · Utilities	7,728.32	27,000.00	28.6%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	72.50	5,000.00	1.5%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	383.11	15,000.00	2.6%
7710-05 · Equipment Testing	54.75	5,000.00	1.1%
<b>Total 7710-00 · Truck Service</b>	<b>510.36</b>	<b>30,000.00</b>	<b>1.7%</b>
7720-00 · Air Pack & Bottle Repair	0.00	1,800.00	0.0%
7730-00 · Bldg Maintenance	3,160.90	25,000.00	12.6%
7740-00 · Bldg Supplies	691.62	2,000.00	34.6%
7750-00 · Fire Comp. Contract	8,125.00	32,500.00	25.0%
<b>Total 7700-00 · Maint/Repairs</b>	<b>12,487.88</b>	<b>91,300.00</b>	<b>13.7%</b>
7800-00 · Contingency	76.27	25,000.00	0.3%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	0.00	18,000.00	0.0%
<b>Total 7850-00 · LOSAP Program</b>	<b>0.00</b>	<b>18,000.00</b>	<b>0.0%</b>
8000-00 · Debt Service			
8010-03 · Lease Purchase-Principal	0.00	25,496.00	0.0%
8010-10 · Capital Lease-Principal	0.00	50,000.00	0.0%
8010-11 · Capital Lease-Oshkosh Princ	23,808.00	23,808.00	100.0%
8020-03 · Lease Purchase-Int.	0.00	2,530.00	0.0%
8020-10 · Capital Lease-Interest	0.00	7,184.00	0.0%
8020-11 · Capital Lease-Oshkosh Int	9,641.29	9,641.00	100.0%
<b>Total 8000-00 · Debt Service</b>	<b>33,449.29</b>	<b>118,659.00</b>	<b>28.2%</b>
9000-00 · Special Projects			
9200-00 · Capital Project-Fire Equipment	0.00	10,000.00	0.0%
<b>Total 9000-00 · Special Projects</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.0%</b>
<b>Total Other Expense</b>	<b>101,054.79</b>	<b>421,709.00</b>	<b>24.0%</b>
<b>Net Other Income</b>	<b>(101,054.79)</b>	<b>(421,709.00)</b>	<b>24.0%</b>
<b>Net Income</b>	<b>(113,105.87)</b>	<b>(479,809.00)</b>	<b>23.6%</b>

04/16/14

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
As of April 30, 2014

Date	Num	Account	Open Balance
<b>APPROVED FIRE PROTECTION CO.</b>			
4/16/2014	2014-01-007	7710-05 · Equipment Testing	54.75
Total APPROVED FIRE PROTECTION CO.			54.75
<b>AT&amp;T</b>			
4/16/2014	2014-03-031	7600-00 · Utilities	248.24
Total AT&T			248.24
<b>COMCAST</b>			
4/16/2014	2014-03-032	7600-00 · Utilities	109.08
Total COMCAST			109.08
<b>DEBORAH A. FITZGERALD</b>			
4/16/2014	2014-03-033	6400-02 · Accounting/Auditing Fees	275.00
Total DEBORAH A. FITZGERALD			275.00
<b>DEER PARK DIRECT</b>			
4/16/2014	2014-02-011	7730-00 · Bldg Maintenance	10.26
Total DEER PARK DIRECT			10.26
<b>FIRST RESPONDER JOINT INSURANCE FUND</b>			
4/16/2014	2014-03-034	7400-00 · Insurance Premium	12,853.00
Total FIRST RESPONDER JOINT INSURANCE FUND			12,853.00
<b>JAMESBURG VOL FIRE DEPT</b>			
4/16/2014	2014-02-013	7750-00 · Fire Comp. Contract	8,125.00
Total JAMESBURG VOL FIRE DEPT			8,125.00
<b>JCP&amp;L</b>			
4/16/2014	2014-03-035	7600-00 · Utilities	727.99
4/16/2014	2014-03-035	7600-00 · Utilities	689.71
Total JCP&L			1,417.70
<b>MIDCO WASTE SYSTEMS #689</b>			
4/16/2014	2014-02-012	7730-00 · Bldg Maintenance	402.34
Total MIDCO WASTE SYSTEMS #689			402.34
<b>NETLINK WEB SERVICES, LLC</b>			
4/16/2014	2014-03-036	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
<b>NJ-AMERICAN WATER COMP.</b>			
4/16/2014	2014-03-037	7200-00 · Hydrant Rental Dom Water	43.33
4/16/2014	2014-03-037	7200-00 · Hydrant Rental Dom Water	9,156.00
Total NJ-AMERICAN WATER COMP.			9,199.33
<b>OSHKOSH CAPITAL</b>			
4/16/2014	2014-03-038	8010-11 · Capital Lease-Oshkosh Princ	23,808.00
4/16/2014	2014-03-038	8020-11 · Capital Lease-Oshkosh Int	9,641.29
Total OSHKOSH CAPITAL			33,449.29
<b>PENGUIN MANAGEMENT, INC.</b>			
4/16/2014	2014-01-008	7710-01 · Radio Serv/Repair	72.50
Total PENGUIN MANAGEMENT, INC.			72.50
<b>PSE&amp;G</b>			
4/16/2014	2014-03-039	7600-00 · Utilities	710.97
Total PSE&G			710.97
<b>THE STAR-LEDGER</b>			
4/16/2014	2014-03-040	6400-05 · Election Expenses	187.44
Total THE STAR-LEDGER			187.44
<b>TOTAL</b>			<b>67,313.90</b>



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**Jamesburg Board of Fire Commissioners**  
**Monthly Check Register**  
 March 1 - 20, 2014

Date	Num	Name	Memo	Amount
<b>1104-00 · Cash in Checking-PNC</b>				
3/20/2014	7141	ACCESS HEALTH SYSTEMS	INV 3/3/14 RESP PKG, QUESTIONAIRE	(3,780.00)
3/20/2014	7142	AT&T	LOCAL & LONG DISTANCE 2/24/14	(255.09)
3/20/2014	7143	AUTO KING PARTS & SUPPLIES	A/C# J2100 INV# 372298 2/4/14	(19.98)
3/20/2014	7144	BINARY CONNECTIONS, INC.	INV# 4112 3/11/14	(1,539.00)
3/20/2014	7145	CIRCLE JANITORIAL SUPPLIES, SOUTH	INV# 13021-14 3/7/14, 12863-14 1/14/14	(691.62)
3/20/2014	7146	COMCAST	INTERNET & TV 1/31/14 & 3/1/14	(231.22)
3/20/2014	7147	DEBORAH A. FITZGERALD	INV# 2014002 2/28/14	(326.47)
3/20/2014	7148	DEER PARK DIRECT	INV# 14B7801965661 3/4/14	(10.26)
3/20/2014	7149	JAMESBURG HARDWARE & APPLIANCE	A/C# 103420 INV# A2122 2/15/14	(99.96)
3/20/2014	7150	JAMMER DOORS	INV# 1079-3204 2/6/14	(145.00)
3/20/2014	7151	MERCER COUNTY COMMUNITY COLLEGE	INV# FA2628 5/21/13	(300.00)
3/20/2014	7152	MIDCO WASTE SYSTEMS #689	INV# 0689-001496479 2/12/14	(400.14)
3/20/2014	7153	MIDDLESEX COUNTY FIRE ACADEMY	INV# 01-1045, 03-1001 2/26/14, 01-1902 3/5/14	(760.00)
3/20/2014	7154	MIDDLESEX COUNTY TREASURER'S OFFICE	INV# 5883 2/24/14	(30.30)
3/20/2014	7155	NETLINK WEB SERVICES, LLC	INV# NWS1513 3/1/14	(199.00)
3/20/2014	7156	NJ-AMERICAN WATER COMP.	A/C# 1018-210028471827 2/12/14	(24.85)
3/20/2014	7157	PSE&G	GAS FEB 2014	(1,087.84)
3/20/2014	7158	R.C. LONG, INC.	INV# JB120513 1/13/14	(675.00)
3/20/2014	7159	RELIABLE FIRE PROTECTION	INV# 334678 1/16/14	(218.00)
3/20/2014	7160	ROY PRESS, INC.	INV# 50391 2/10/14	(466.25)
3/20/2014	7161	VIKING PEST CONTROL, INC.	INV# 18467024, 18467235 1/1/14	(144.75)
3/20/2014	7162	W.B. MASON CO. INC.	INV# I16365846 2/10/14	(139.99)
Total 1104-00 · Cash in Checking-PNC				(11,544.72)
<b>TOTAL</b>				<b>(11,544.72)</b>

**Jamesburg Board of Fire Commissioners**  
**Outstanding Checks**  
 August 2013 through March 2014

04/16/14

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	8/15/2013	7019	RELIABLE FIRE PROTECTI...	1104-00 · Cash in Checking-PNC	
Bill	8/13/2013	2013-02-019		7730-00 · Bldg Maintenance	-150.00
TOTAL					-150.00
Bill Pmt -Check	1/16/2014	7116	WARSHAUER GENERATO...	1104-00 · Cash in Checking-PNC	
Bill	12/31/2013	2013-02-041		7730-00 · Bldg Maintenance	-312.50
Bill	12/31/2013	2013-02-042		7730-00 · Bldg Maintenance	-774.40
Bill	1/15/2014	2014-02-001		7730-00 · Bldg Maintenance	-1,320.00
TOTAL					-2,406.90
Bill Pmt -Check	3/20/2014	7144	BINARY CONNECTIONS, IN...	1104-00 · Cash in Checking-PNC	
Bill	3/18/2014	2014-01-005		7500-03 · Training & Education	-1,539.00
TOTAL					-1,539.00
Bill Pmt -Check	3/20/2014	7149	JAMESBURG HARDWARE ...	1104-00 · Cash in Checking-PNC	
Bill	3/18/2014	2014-02-006		7730-00 · Bldg Maintenance	-99.96
TOTAL					-99.96
Bill Pmt -Check	3/20/2014	7151	MERCER COUNTY COMMU...	1104-00 · Cash in Checking-PNC	
Bill	12/31/2013	2013-01-018		7500-03 · Training & Education	-300.00
TOTAL					-300.00