

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: D. Fitzgerald

Treasurer Report:

Date: 6/19/14

Reconciled balance brought forward in PNC Checking Acct from last meeting:	\$ 19,998.41
Deposits made since the last meeting:	\$ 15,964.27
Vouchers/Fees paid/Transfers since last meeting:	\$ (15,966.32)
Current Reconciled Balance Remaining in PNC Checking Account (Note 1):	\$ 19,996.36
Reconciled PNC Savings Balance brought forward from last meeting:	\$ 188,867.53
Withdrawals/Transfers to Checking:	\$ (15,964.27)
Deposits/Interest to Savings Account (see Note 4):	\$ 239,935.22
Current Reconciled Balance Remaining in PNC Savings Account:	\$ 412,838.48
GRAND TOTAL CASH ON HAND:	\$ 432,834.84
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 34,151.88

Notes - 6/19/14 Report:

1) Payment of the current month's voucher list would result in a PNC Checking balance of: (\$14,155.52) therefore a transfer FROM PNC Sav of **\$34,155.52** needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order to be paid that month.

4) Reflects interest earned and posted of \$31.22 on 5/30/14, and the deposit of the 1st/2nd Qtr 2014 Borough tax check for \$239,904 on 6/13/14.

Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
 January through December 2014

	Jan - Dec 14	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	6,702.00	13,400.00	50.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	6,702.00	14,900.00	45.0%
6400-00 · Professional Fees			
6400-01 · Legal Fees	5,120.00	14,000.00	36.6%
6400-02 · Accounting/Auditing Fees	1,356.99	12,000.00	11.3%
6400-04 · Medical Services	3,780.00	5,000.00	75.6%
Total 6400-00 · Professional Fees	10,256.99	31,000.00	33.1%
6400-05 · Election Expenses	3,062.63	3,500.00	87.5%
6500-00 · Office IPostage Exp			
6500-01 · Office Supplies	1,335.96	8,500.00	15.7%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office IPostage Exp	1,335.96	8,700.00	15.4%
Total Expense	21,357.58	58,100.00	36.8%
Net Ordinary Income	(21,357.58)	(58,100.00)	36.8%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	8,849.94	13,000.00	68.1%
Total 7140-00 · Truck Equipment	8,849.94	13,000.00	68.1%
7195-00 · Uniform & Equip(Firefighters)	0.00	10,000.00	0.0%
Total 7100-00 · Reimb for Exp & Losses	8,849.94	23,000.00	38.5%
7200-00 · Hydrant Rental Dom Water	23,020.01	56,000.00	41.1%
7400-00 · Insurance Premium	31,187.00	44,500.00	70.1%
7500-00 · Professional Services			
7500-01 · Advertising	225.00	750.00	30.0%
7500-03 · Training & Education	2,299.00	7,500.00	30.7%
Total 7500-00 · Professional Services	2,524.00	8,250.00	30.6%
7600-00 · Utilities	11,033.66	27,000.00	40.9%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	72.50	5,000.00	1.5%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	698.85	15,000.00	4.7%
7710-05 · Equipment Testing	104.75	5,000.00	2.1%
Total 7710-00 · Truck Service	876.10	30,000.00	2.9%
7720-00 · Air Pack & Bottle Repair	0.00	1,800.00	0.0%
7730-00 · Bldg Maintenance	4,906.44	25,000.00	19.6%
7740-00 · Bldg Supplies	691.62	2,000.00	34.6%
7750-00 · Fire Comp. Contract	8,125.00	32,500.00	25.0%
Total 7700-00 · Maint/Repairs	14,599.16	91,300.00	16.0%
7800-00 · Contingency	81.50	25,000.00	0.3%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	17,123.52	18,000.00	95.1%
Total 7850-00 · LOSAP Program	17,123.52	18,000.00	95.1%
8000-00 · Debt Service			
8010-03 · Lease Purchase-Principal	0.00	25,496.00	0.0%
8010-10 · Capital Lease-Principal	0.00	50,000.00	0.0%
8010-11 · Capital Lease-Oshkosh Princ	23,808.00	23,808.00	100.0%
8020-03 · Lease Purchase-Int.	0.00	2,530.00	0.0%
8020-10 · Capital Lease-Interest	0.00	7,184.00	0.0%
8020-11 · Capital Lease-Oshkosh Int	9,641.29	9,641.00	100.0%
Total 8000-00 · Debt Service	33,449.29	118,659.00	28.2%
9000-00 · Special Projects			
9200-00 · Capital Project-Fire Equipment	0.00	10,000.00	0.0%
Total 9000-00 · Special Projects	0.00	10,000.00	0.0%
Total Other Expense	141,868.08	421,709.00	33.6%
Net Other Income	(141,868.08)	(421,709.00)	33.6%
Net Income	(163,225.66)	(479,809.00)	34.0%

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of June 30, 2014

Date	Num	Account	Open Balance
ABSOLUTE FIRE PROTECTION CO, INC.			
6/16/2014	2014-01-012	7140-01 · Fire Equipment	1,070.00
Total ABSOLUTE FIRE PROTECTION CO, INC.			1,070.00
AT&T			
6/17/2014	2014-03-054	7600-00 · Utilities	253.86
Total AT&T			253.86
AUTO KING PARTS & SUPPLIES			
6/16/2014	2014-01-008	7710-04 · Truck Service	315.74
Total AUTO KING PARTS & SUPPLIES			315.74
COMCAST			
6/17/2014	2014-03-055	7600-00 · Utilities	101.01
Total COMCAST			101.01
DEBORAH A. FITZGERALD			
6/17/2014	2014-03-056	6400-02 · Accounting/Auditing Fees	200.00
Total DEBORAH A. FITZGERALD			200.00
DEER PARK DIRECT			
6/17/2014	2014-02-019	7730-00 · Bldg Maintenance	10.26
Total DEER PARK DIRECT			10.26
DEFENDER EMERGENCY PRODUCTS			
6/16/2014	2014-01-009	7140-01 · Fire Equipment	2,779.94
6/16/2014	2014-01-010	7140-01 · Fire Equipment	5,000.00
Total DEFENDER EMERGENCY PRODUCTS			7,779.94
JAMESBURG HARDWARE & APPLIANCE			
6/17/2014	2014-03-057	7730-00 · Bldg Maintenance	51.06
Total JAMESBURG HARDWARE & APPLIANCE			51.06
JCP&L			
6/17/2014	2014-03-058	7600-00 · Utilities	682.89
6/17/2014	2014-03-058	7600-00 · Utilities	771.71
Total JCP&L			1,454.60
MADISON PRINTING SERVICE			
6/16/2014	2014-01-011	7500-01 · Advertising	225.00
Total MADISON PRINTING SERVICE			225.00
MIDCO WASTE SYSTEMS #689			
6/16/2014	2014-02-020	7730-00 · Bldg Maintenance	401.48
Total MIDCO WASTE SYSTEMS #689			401.48
NETLINK WEB SERVICES, LLC			
6/17/2014	2014-03-059	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
NJ-AMERICAN WATER COMP.			
6/17/2014	2014-03-060	7200-00 · Hydrant Rental Dom Water	18.49
6/17/2014	2014-03-060	7200-00 · Hydrant Rental Dom Water	4,578.00
Total NJ-AMERICAN WATER COMP.			4,596.49
PSE&G			
6/17/2014	2014-03-061	7600-00 · Utilities	180.82
Total PSE&G			180.82
RELIABLE FIRE PROTECTION			
6/16/2014	2014-01-013	7710-05 · Equipment Testing	50.00
Total RELIABLE FIRE PROTECTION			50.00
VALIC			
6/17/2014	2014-03-062	7850-01 · LOSAP Program	17,123.52
Total VALIC			17,123.52

24 Audited

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of June 30, 2014

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
VIKING PEST CONTROL, INC. 6/16/2014	2014-02-021	7730-00 · Bldg Maintenance	139.10
Total VIKING PEST CONTROL, INC.			139.10
TOTAL			<u>34,151.88</u>

BANK RECONCILIATION

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **May-14**

NAME OF BANK: **PNC Bank**

PREPARED BY: **DF**

ACCOUNT #: **80-2874-0082**

BALANCE FORWARD:	30-Apr-14	\$19,998.41	BAL. PER BANK STATEMENT	\$28,271.36
			AS OF:	31-May-14
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer on 5/16/14	\$15,964.27			
TOTAL DEBITS:	\$15,964.27			
	TOTAL	\$35,962.68		
LESS CREDITS:			TOTAL IN TRANSIT:	\$0.00
VOUCHER LIST - 5/31	\$15,962.68			\$28,271.36
ACCOUNT ANALYSIS	\$3.64		LESS CHECKS OUTSTANDING:	
TOTAL CREDITS:	\$15,966.32		TOTAL:	\$8,275.00
ENDING BANK BALANCE-Per General Ledger:		\$19,996.36	BANK BALANCE-Per Reconciliation:	\$19,996.36

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
7019	150.00	Reliable Fire	8/15/13	
7169	8,125.00	Jamesburg Vol Fire	4/17/14	
TOTAL	\$ 8,275.00			

Jamesburg Board of Fire Commissioners
Monthly Check Register
 May 2014

06/17/14

Date	Num	Name	Memo	Amount
1104-00 - Cash in Checking-PNC				
5/15/2014	7178	AT&T	LOCAL & LONG DISTANCE 4/24/14	(248.49)
5/15/2014	7179	BETTER LIVING DEPT. STORE	STMT 4/25/14 INV 11/30/13-3/24/14	(582.56)
5/15/2014	7180	BOROUGH OF JAMESBURG SEWER UTILITY	1ST & 2ND QTR 2014	(473.50)
5/15/2014	7181	BRIAN H. WRIGHT	2ND QTR 2014 COMMISSIONERS FEES	(715.00)
5/15/2014	7182	COMCAST	INTERNET & TV SERVICE 4/30/14	(101.01)
5/15/2014	7183	DEBORAH A. FITZGERALD	INV# 2014004 4/30/14	(237.50)
5/15/2014	7184	DEER PARK DIRECT	INV# 14D7801965661 5/2/14	(10.26)
5/15/2014	7185	DINA WALKER	2ND QTR 2014 COMMISSIONERS FEES	(653.00)
5/15/2014	7186	JAMESBURG HARDWARE & APPLIANCE	STMT 4/24/14, A3282, A3294, A3295 3/1/14	(49.74)
5/15/2014	7187	JOSEPH D YOUSSEUF, ESQUIRE	INV# 161 4/17/14	(5,120.00)
5/15/2014	7188	MIDCO WASTE SYSTEMS #689	INV# 0689-001543643 4/12/14	(402.57)
5/15/2014	7189	NANCY LINKE	2ND QTR 2014 COMMISSIONERS FEES	(943.00)
5/15/2014	7190	NETLINK WEB SERVICES, LLC	INV# NWS1546 5/1/14	(199.00)
5/15/2014	7191	NJ-AMERICAN WATER COMP.	A/C# 1018-210028471827 5/9/14 & 1018-210025838964 5/6/14	(4,596.49)
5/15/2014	7192	NORTHEASTERN BUILDING SUPPLY	INV# 1401-261241 1/10/14	(98.51)
5/15/2014	7193	PATRICK CONNELLY	2ND QTR 2014 COMMISSIONERS FEES	(520.00)
5/15/2014	7194	PSE&G	GAS 4/22/14	(492.05)
5/15/2014	7195	WILLIAM STONAKER	2ND QTR 2014 COMMISSIONERS FEES	(520.00)
Total 1104-00 - Cash in Checking-PNC				(15,962.68)
TOTAL				(15,962.68)

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Jamesburg Board of Fire Commissioners
Outstanding Checks
August 2013 through May 2014

*Cancel
6/19/14*

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	8/15/2013	7019	RELIABLE FIRE PROTECTI...	1104-00 · Cash in Checking-PNC	
Bill	8/13/2013	2013-02-019		7730-00 · Bldg Maintenance	-150.00
TOTAL					-150.00
Bill Pmt -Check	4/17/2014	7169	JAMESBURG VOL FIRE DE...	1104-00 · Cash in Checking-PNC	
Bill	4/16/2014	2014-02-013		7750-00 · Fire Comp. Contract	-8,125.00
TOTAL					-8,125.00