

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: D. Fitzgerald

Treasurer Report:

Date: 7/17/14

Reconciled balance brought forward in PNC Checking Acct from last meeting:	\$ 19,996.36
Deposits made since the last meeting:	\$ 34,155.52
Vouchers/Fees paid/Transfers since last meeting:	\$ (34,158.90)
Current Reconciled Balance Remaining in PNC Checking Account (Note 1):	\$ 19,992.98
Reconciled PNC Savings Balance brought forward from last meeting:	\$ 412,838.48
Withdrawals/Transfers to Checking:	\$ (34,155.52)
Deposits/Interest to Savings Account (see Note 4):	\$ 53.33
Current Reconciled Balance Remaining in PNC Savings Account:	\$ 378,736.29
GRAND TOTAL CASH ON HAND:	\$ 398,729.27
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 22,668.05

Notes - 7/17/14 Report:

1) Payment of the current month's voucher list would result in a PNC Checking balance of: (\$2,675.07) therefore a transfer FROM PNC Sav of **\$22,675.07** needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order to be paid that month.

4) Reflects interest earned and posted of \$53.33 on 6/30/14.

Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
 January through December 2014

	Jan - Dec 14	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	6,702.00	13,400.00	50.0%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	6,702.00	14,900.00	45.0%
6400-00 · Professional Fees			
6400-01 · Legal Fees	5,120.00	14,000.00	36.6%
6400-02 · Accounting/Auditing Fees	6,244.49	12,000.00	52.0%
6400-04 · Medical Services	4,400.00	5,000.00	88.0%
Total 6400-00 · Professional Fees	15,764.49	31,000.00	50.9%
6400-05 · Election Expenses	3,062.63	3,500.00	87.5%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	1,534.96	8,500.00	18.1%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office \Postage Exp	1,534.96	8,700.00	17.6%
Total Expense	27,064.08	58,100.00	46.6%
Net Ordinary Income	(27,064.08)	(58,100.00)	46.6%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	8,849.94	13,000.00	68.1%
Total 7140-00 · Truck Equipment	8,849.94	13,000.00	68.1%
7195-00 · Uniform & Equip(Firefighters)	0.00	10,000.00	0.0%
Total 7100-00 · Reimb for Exp & Losses	8,849.94	23,000.00	38.5%
7200-00 · Hydrant Rental Dom Water	27,623.68	56,000.00	49.3%
7400-00 · Insurance Premium	31,187.00	44,500.00	70.1%
7500-00 · Professional Services			
7500-01 · Advertising	225.00	750.00	30.0%
7500-03 · Training & Education	2,299.00	7,500.00	30.7%
Total 7500-00 · Professional Services	2,524.00	8,250.00	30.6%
7600-00 · Utilities	11,493.32	27,000.00	42.6%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	456.50	5,000.00	9.1%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	876.91	15,000.00	5.8%
7710-05 · Equipment Testing	104.75	5,000.00	2.1%
Total 7710-00 · Truck Service	1,438.16	30,000.00	4.8%
7720-00 · Air Pack & Bottle Repair	0.00	1,800.00	0.0%
7730-00 · Bldg Maintenance	7,844.70	25,000.00	31.4%
7740-00 · Bldg Supplies	964.52	2,000.00	48.2%
7750-00 · Fire Comp. Contract	16,250.00	32,500.00	50.0%
Total 7700-00 · Maint/Repairs	26,497.38	91,300.00	29.0%
7800-00 · Contingency	88.52	25,000.00	0.4%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	17,123.52	18,000.00	95.1%
Total 7850-00 · LOSAP Program	17,123.52	18,000.00	95.1%
8000-00 · Debt Service			
8010-03 · Lease Purchase-Principal	0.00	25,496.00	0.0%
8010-10 · Capital Lease-Principal	0.00	50,000.00	0.0%
8010-11 · Capital Lease-Oshkosh Princ	23,808.00	23,808.00	100.0%
8020-03 · Lease Purchase-Int.	0.00	2,530.00	0.0%
8020-10 · Capital Lease-Interest	0.00	7,184.00	0.0%
8020-11 · Capital Lease-Oshkosh Int	9,641.29	9,641.00	100.0%
Total 8000-00 · Debt Service	33,449.29	118,659.00	28.2%
9000-00 · Special Projects			
9200-00 · Capital Project-Fire Equipment	0.00	10,000.00	0.0%
Total 9000-00 · Special Projects	0.00	10,000.00	0.0%
Total Other Expense	158,836.65	421,709.00	37.7%
Net Other Income	(158,836.65)	(421,709.00)	37.7%
Net Income	(185,900.73)	(479,809.00)	38.7%

07/15/14

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of July 31, 2014

Date	Num	Account	Open Balance
ACCESS HEALTH SYSTEMS			
7/15/2014	2014-01-014	6400-04 · Medical Services	620.00
Total ACCESS HEALTH SYSTEMS			620.00
AT&T			
7/15/2014	2014-03-063	7600-00 · Utilities	247.63
Total AT&T			247.63
AUTO AUTHORITY LLC			
7/15/2014	2014-01-015	7710-04 · Truck Service	178.06
Total AUTO AUTHORITY LLC			178.06
BETTER LIVING DEPT. STORE			
7/15/2014	2014-02-022	7730-00 · Bldg Maintenance	21.42
Total BETTER LIVING DEPT. STORE			21.42
CIRCLE JANITORIAL SUPPLIES, SOUTH			
7/15/2014	2014-02-023	7740-00 · Bldg Supplies	272.90
Total CIRCLE JANITORIAL SUPPLIES, SOUTH			272.90
COMCAST			
7/15/2014	2014-03-064	7600-00 · Utilities	101.01
Total COMCAST			101.01
COMMUNICATIONS SPECIALISTS, INC.			
7/15/2014	2014-01-016	7710-01 · Radio Serv/Repair	384.00
Total COMMUNICATIONS SPECIALISTS, INC.			384.00
DEBORAH A. FITZGERALD			
7/15/2014	2014-03-065	6400-02 · Accounting/Auditing Fees	187.50
Total DEBORAH A. FITZGERALD			187.50
DEER PARK DIRECT			
7/15/2014	2014-02-024	7730-00 · Bldg Maintenance	16.24
Total DEER PARK DIRECT			16.24
JAMESBURG HARDWARE & APPLIANCE			
7/15/2014	2014-02-025	7730-00 · Bldg Maintenance	18.59
Total JAMESBURG HARDWARE & APPLIANCE			18.59
JAMESBURG VOL FIRE DEPT			
7/15/2014	2014-02-026	7750-00 · Fire Comp. Contract	8,125.00
Total JAMESBURG VOL FIRE DEPT			8,125.00
MIDCO WASTE SYSTEMS #689			
7/15/2014	2014-02-027	7730-00 · Bldg Maintenance	473.66
Total MIDCO WASTE SYSTEMS #689			473.66
NETLINK WEB SERVICES, LLC			
7/15/2014	2014-03-066	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
NJ-AMERICAN WATER COMP.			
7/15/2014	2014-03-067	7200-00 · Hydrant Rental Dom Water	25.67
7/15/2014	2014-03-067	7200-00 · Hydrant Rental Dom Water	4,578.00
Total NJ-AMERICAN WATER COMP.			4,603.67
PSE&G			
7/15/2014	2014-03-068	7600-00 · Utilities	111.02
Total PSE&G			111.02
SAMUEL KLEIN & COMPANY			
7/15/2014	2014-03-069	6400-02 · Accounting/Auditing Fees	850.00
7/15/2014	2014-03-069	6400-02 · Accounting/Auditing Fees	3,850.00
Total SAMUEL KLEIN & COMPANY			4,700.00

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of July 31, 2014

Date	Num	Account	Open Balance
WARSHAUER GENERATOR LLC			
7/15/2014	2014-02-028	7730-00 · Bldg Maintenance	2,408.35
Total WARSHAUER GENERATOR LLC			2,408.35
TOTAL			22,668.05

Jamesburg Board of Fire Commissioners
Monthly Check Register
 June 2014

07/15/14

Date	Num	Name	Memo	Amount
1104-00 - Cash in Checking-PNC				
6/19/2014	7196	ABSOLUTE FIRE PROTECTION CO, INC.	INV# 0073751-IN 5/13/14	(1,070.00)
6/19/2014	7197	AT&T	LOCAL & LONG DISTANCE 5/24/14	(253.86)
6/19/2014	7198	AUTO KING PARTS & SUPPLIES	A/C# J2100 STMT 5/28/14 INV# 382175 & 382945	(315.74)
6/19/2014	7199	COMCAST	INTERNET & TV SVC 5/31/14	(101.01)
6/19/2014	7200	DEBORAH A. FITZGERALD	INV# 2014005 5/31/14	(200.00)
6/19/2014	7201	DEER PARK DIRECT	INV# 14E7801965661 6/4/14	(10.26)
6/19/2014	7202	DEFENDER EMERGENCY PRODUCTS		(7,779.94)
6/19/2014	7203	JAMESBURG HARDWARE & APPLIANCE	STMT 1/25/14, INV# 47637, 47836	(51.06)
6/19/2014	7204	JCP&L	ELECTRIC INV 6/13/14	(1,454.60)
6/19/2014	7205	MADISON PRINTING SERVICE	25 RECRUITMENT SIGNS 5/21/14	(225.00)
6/19/2014	7206	MIDCO WASTE SYSTEMS #689	INV# 0689-001567491 5/12/14	(401.48)
6/19/2014	7207	NETLINK WEB SERVICES, LLC	INV# NWS1562 6/1/14	(199.00)
6/19/2014	7208	NJ-AMERICAN WATER COMP.	A/C# 1018-210028471827 & 1018-210025838964 6/14	(4,596.49)
6/19/2014	7209	PSE&G	GAS 5/20/14	(180.82)
6/19/2014	7210	RELIABLE FIRE PROTECTION	INV# 337125 5/21/14	(50.00)
6/19/2014	7211	VALIC	2013 CONTRIBUTIONS - 24 MEMBERS	(17,123.52)
6/19/2014	7212	VIKING PEST CONTROL, INC.	INV# 18482558 5/10/14	(139.10)
Total 1104-00 - Cash in Checking-PNC				<u>(34,151.88)</u>
TOTAL				<u>(34,151.88)</u>

Jamesburg Board of Fire Commissioners
Outstanding Checks
August 2013 through June 2014

07/15/14

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	8/15/2013	7019	RELIABLE FIRE PROTECTI...	1104-00 · Cash in Checking-PNC	
Bill	8/13/2013	2013-02-019		7730-00 · Bldg Maintenance	-150.00
TOTAL					-150.00
Bill Pmt -Check	6/19/2014	7197	AT&T	1104-00 · Cash in Checking-PNC	
Bill	6/17/2014	2014-03-054		7600-00 · Utilities	-253.86
TOTAL					-253.86
Bill Pmt -Check	6/19/2014	7200	DEBORAH A. FITZGERALD	1104-00 · Cash in Checking-PNC	
Bill	6/17/2014	2014-03-056		6400-02 · Accounting/Auditing Fees	-200.00
TOTAL					-200.00
Bill Pmt -Check	6/19/2014	7201	DEER PARK DIRECT	1104-00 · Cash in Checking-PNC	
Bill	6/17/2014	2014-02-019		7730-00 · Bldg Maintenance	-10.26
TOTAL					-10.26
Bill Pmt -Check	6/19/2014	7202	DEFENDER EMERGENCY ...	1104-00 · Cash in Checking-PNC	
Bill	6/16/2014	2014-01-009		7140-01 · Fire Equipment	-2,779.94
Bill	6/16/2014	2014-01-010		7140-01 · Fire Equipment	-5,000.00
TOTAL					-7,779.94
Bill Pmt -Check	6/19/2014	7203	JAMESBURG HARDWARE ...	1104-00 · Cash in Checking-PNC	
Bill	6/17/2014	2014-03-057		7730-00 · Bldg Maintenance	-51.06
TOTAL					-51.06
Bill Pmt -Check	6/19/2014	7205	MADISON PRINTING SERV...	1104-00 · Cash in Checking-PNC	
Bill	6/16/2014	2014-01-011		7500-01 · Advertising	-225.00
TOTAL					-225.00
Bill Pmt -Check	6/19/2014	7207	NETLINK WEB SERVICES, ...	1104-00 · Cash in Checking-PNC	
Bill	6/17/2014	2014-03-059		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -Check	6/19/2014	7208	NJ-AMERICAN WATER CO...	1104-00 · Cash in Checking-PNC	
Bill	6/17/2014	2014-03-060		7200-00 · Hydrant Rental Dom Wa...	-18.49
				7200-00 · Hydrant Rental Dom Wa...	-4,578.00
TOTAL					-4,596.49
Bill Pmt -Check	6/19/2014	7211	VALIC	1104-00 · Cash in Checking-PNC	
Bill	6/17/2014	2014-03-062		7850-01 · LOSAP Program	-17,123.52
TOTAL					-17,123.52
Bill Pmt -Check	6/19/2014	7212	VIKING PEST CONTROL, I...	1104-00 · Cash in Checking-PNC	
Bill	6/16/2014	2014-02-021		7730-00 · Bldg Maintenance	-139.10
TOTAL					-139.10