

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 07/16/2020

Reconciled balance brought forward in 1st Constitution Checking Acct from last meeting:	\$ (14,576.42)
Deposits/Voided Checks since the last meeting (see Note 1):	\$ 54,722.15
Vouchers/Fees paid/Transfers since last meeting:	\$ (20,123.42)
Current Reconciled Balance Remaining in 1st Constitution Checking Account (Note 1):	\$ 20,022.31
Reconciled 1st Constitution Savings Balance brought forward from last meeting:	\$ 324,879.97
Withdrawals/Transfers to Checking:	\$ (54,699.84)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 256.42
Current Reconciled Balance Remaining in 1st Constitution Savings Account: **MATCHES BALANCE IN BANK ONLINE**	\$ 270,436.55
GRAND TOTAL CASH ON HAND:	\$ 290,458.86
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 13,571.97

Notes - 07/16/2020 Report:

- 1) Payment of the current month's voucher list would result in a 1st Constitution Checking balance of: \$ 6,450.34 therefore a transfer FROM 1st Constitution Sav of \$ 13,549.66 needs to be made in order to maintain the control balance of \$20,000.00.
- 2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.
- 3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.
- 4) Reflects interest earned in account ending in 0797 in the amount of \$22.31 on 06/30/2020. Also Reflects interest earned in account ending in 0827 in the amount of \$256.42 on 6/30/2020.
- 5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
 January through December 2020

	Jan - Dec 20	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	6,373.00	14,396.00	44.3%
6100-02 · Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 · Salary & Wages	6,373.00	15,896.00	40.1%
6400-00 · Professional Fees			
6400-01 · Legal Fees	7,554.00	17,000.00	44.4%
6400-02 · Accounting/Auditing Fees	0.00	12,000.00	0.0%
6400-04 · Medical Services	85.00	1,000.00	8.5%
Total 6400-00 · Professional Fees	7,639.00	30,000.00	25.5%
6400-05 · Election Expenses	1,425.00	5,000.00	28.5%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	2,315.46	5,000.00	46.3%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 · Office \Postage Exp	2,315.46	5,200.00	44.5%
Total Expense	17,752.46	56,096.00	31.6%
Net Ordinary Income	(17,752.46)	(56,096.00)	31.6%
Other Income/Expense			
Other Expense			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	5,441.21	17,000.00	32.0%
Total 7140-00 · Truck Equipment	5,441.21	17,000.00	32.0%
7195-00 · Uniform & Equip(Firefighters)	10,691.65	17,000.00	62.9%
Total 7100-00 · Reimb for Exp & Losses	16,132.86	34,000.00	47.4%
7200-00 · Hydrant Rental Dom Water	28,948.48	58,000.00	49.9%
7400-00 · Insurance Premium	33,873.00	51,000.00	66.4%
7500-00 · Professional Services			
7500-03 · Training & Education	1,335.59	12,000.00	11.1%
Total 7500-00 · Professional Services	1,335.59	12,000.00	11.1%
7600-00 · Utilities	9,293.70	21,000.00	44.3%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	350.00	5,000.00	7.0%
7710-02 · Fuel	0.00	5,000.00	0.0%
7710-04 · Truck Service	12,512.00	20,000.00	62.6%
7710-05 · Equipment Testing	1,445.01	8,000.00	18.1%
Total 7710-00 · Truck Service	14,307.01	38,000.00	37.7%
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	6,431.28	40,000.00	16.1%
7740-00 · Bldg Supplies	330.99	2,000.00	16.5%
7750-00 · Fire Comp. Contract	16,250.00	32,500.00	50.0%
Total 7700-00 · Maint/Repairs	37,319.28	114,500.00	32.6%
7800-00 · Contingency	2,986.00	25,000.00	11.9%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	17,311.87	19,000.00	91.1%
Total 7850-00 · LOSAP Program	17,311.87	19,000.00	91.1%

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Accrual Basis

Jamesburg Board of Fire Commissioners Budgeted Appropriations vs. Actual January through December 2020

	<u>Jan - Dec 20</u>	<u>Budget</u>	<u>% of Budget</u>
8000-00 - Debt Service			
8010-11 - Capital Lease-Oshkosh Princ	28,759.00	29,865.00	96.3%
8020-11 - Capital Lease-Oshkosh Int	4,690.29	3,583.00	130.9%
Total 8000-00 - Debt Service	<u>33,449.29</u>	<u>33,448.00</u>	<u>100.0%</u>
9400-00 - Capital Projects	0.00	65,033.00	0.0%
Total Other Expense	<u>180,650.07</u>	<u>432,981.00</u>	<u>41.7%</u>
Net Other Income	<u>(180,650.07)</u>	<u>(432,981.00)</u>	<u>41.7%</u>
Net Income	<u>(198,402.53)</u>	<u>(489,077.00)</u>	<u>40.6%</u>

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of July 17, 2020

07/13/20

Date	Num	Account	Open Balance
ALL HANDS FIRE EQUIPMENT, LLC 07/16/2020	2020-01-029	7140-01 · Fire Equipment	211.38
Total ALL HANDS FIRE EQUIPMENT, LLC			211.38
APPROVED FIRE PROTECTION CO. 07/16/2020	2020-01-031	7710-05 · Equipment Testing	334.86
Total APPROVED FIRE PROTECTION CO.			334.86
BETTER LIVING DEPT. STORE 07/16/2020	2020-02-018	7730-00 · Bldg Maintenance	204.32
Total BETTER LIVING DEPT. STORE			204.32
CAMPBELL SUPPLY CO. INC. 07/16/2020	2020-05-003-01	7710-04 · Truck Service	1,305.47
Total CAMPBELL SUPPLY CO. INC.			1,305.47
East Coast Lighting 07/16/2020	20-04-002	7710-04 · Truck Service	2,505.96
Total East Coast Lighting			2,505.96
MAIN ELECTRIC SUPPLY CO., INC. 07/16/2020	2020-02-016	7730-00 · Bldg Maintenance	252.16
Total MAIN ELECTRIC SUPPLY CO., INC.			252.16
Milspray 07/16/2020	20-03-006	7710-04 · Truck Service	2,779.00
Total Milspray			2,779.00
NETLINK WEB SERVICES, LLC 07/16/2020	2020-03-064	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
NEW JERSEY FIRE EQUIPMENT CO. 07/16/2020	2020-01-027	7140-01 · Fire Equipment	70.00
07/16/2020	2020-01-032	7140-01 · Fire Equipment	120.00
Total NEW JERSEY FIRE EQUIPMENT CO.			190.00
NJ AMERICAN WATER 07/16/2020	2020-03-063	7200-00 · Hydrant Rental Dom Water	4,830.00
07/16/2020	2020-03-063	7600-00 · Utilities	32.43
Total NJ AMERICAN WATER			4,862.43
PANTANO POWER EQUIPMENT 07/16/2020	2020-01-030	7710-04 · Truck Service	81.62
Total PANTANO POWER EQUIPMENT			81.62
PSE&G 07/16/2020	2020-03-065	7600-00 · Utilities	87.79
Total PSE&G			87.79
SANCHEZ LANDSCAPING, LLC 07/16/2020	2020-02-017	7730-00 · Bldg Maintenance	75.00
Total SANCHEZ LANDSCAPING, LLC			75.00
STANDARD WASTE SERVICES 07/16/2020	2020-02-061	7730-00 · Bldg Maintenance	139.40
Total STANDARD WASTE SERVICES			139.40

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of July 17, 2020

07/13/20

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
VERIZON 07/16/2020	2020-03-062	7600-00 · Utilities	338.59
Total VERIZON			338.59
W.B. MASON CO. INC. 07/16/2020	2020-03-060	6500-01 · Office Supplies	4.99
Total W.B. MASON CO. INC.			4.99
TOTAL			13,571.97

Jamesburg Board of Fire Commissioners
Monthly Check Register
 July 14 - 17, 2020

07/14/20

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
1106-00 - 1st Constitution				
07/14/2020	9306	W.B. MASON CO. INC.	Invoice # 211346122	(4.99)
07/16/2020	9307	ALL HANDS FIRE EQUIPMEN...	Invoice #INV1474	(211.38)
07/16/2020	9292	APPROVED FIRE PROTECTI...	Invoice #st00053061	(334.86)
07/16/2020	9293	BETTER LIVING DEPT. STORE	Inv # A460213,A461893,A461924	(204.32)
07/16/2020	9294	CAMPBELL SUPPLY CO. INC.	Invoice# R101011949:01	(1,305.47)
07/16/2020	9295	East Coast Lighting	Invoice # 22770	(2,505.96)
07/16/2020	9296	MAIN ELECTRIC SUPPLY CO...	a/c #332141	(252.16)
07/16/2020	9297	Milspray	Invoice # 26233	(2,779.00)
07/16/2020	9298	NETLINK WEB SERVICES, LLC	Invoice #NWS2541	(199.00)
07/16/2020	9299	NEW JERSEY FIRE EQUIPM...		(190.00)
07/16/2020	9300	NJ AMERICAN WATER	A/C # 1018-210028471827 &1018-2...	(4,862.43)
07/16/2020	9301	PANTANO POWER EQUIPME...	INV# 611306	(81.62)
07/16/2020	9302	PSE&G	Invoice #503100074238	(87.79)
07/16/2020	9303	SANCHEZ LANDSCAPING, LLC	Invoice #5779	(75.00)
07/16/2020	9304	STANDARD WASTE SERVICES	Invoice # 380218	(139.40)
07/16/2020	9305	VERIZON	A/C # 455-863-114-0001-94	(338.59)
Total 1106-00 - 1st Constitution				<u>(13,571.97)</u>
TOTAL				<u>(13,571.97)</u>

Jamesburg Board of Fire Commissioners

Outstanding Checks

January 1 through June 19, 2020

07/10/20

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Check	04/16/2020	9250	Christopher Rampacek	1106-00 · 1st Constitution	
Bill	04/16/2020	2020-01-011		7140-01 · Fire Equipment	-150.06
TOTAL					-150.06
Bill Pmt -Check	05/21/2020	9266	Pradeep Mathew	1106-00 · 1st Constitution	
Bill	05/21/2020	2020-03-045		6100-01 · Commissioners Pay	-575.00
TOTAL					-575.00
Bill Pmt -Check	06/18/2020	9284	NETLINK WEB SERVICES, LLC	1106-00 · 1st Constitution	
Bill	06/18/2020	2020-03-053		6500-01 · Office Supplies	-199.00
TOTAL					-199.00