

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: S. Rampack

Treasurer Report:

Date: 11/18/2021

Reconciled balance brought forward in 1st Constitution Checking Acct from last meeting:	\$ 20,005.45
Deposits/Voided Checks since the last meeting (see Note 1):	\$10,072.36
Vouchers/Fees paid/Transfers since last meeting:	\$ (10,084.70)
Current Reconciled Balance Remaining in 1st Constitution Checking Account (Note 1):	\$ 19,993.11
Reconciled 1st Constitution Savings Balance brought forward from last meeting:	\$ 540,987.58
Withdrawals/Transfers to Checking:	\$ (10,064.25)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 100.45
Current Reconciled Balance Remaining in 1st Constitution Savings Account: **MATCHES BALANCE IN BANK ONLINE**	\$ 531,023.78
GRAND TOTAL CASH ON HAND:	\$ 551,016.89
 Total Dollar Amount of Current Month Voucher List to be Paid:	 \$ 42,326.87

Notes - 11/18/2021 Report:

1) Payment of the current month's voucher list would result in a 1st Constitution Checking balance of: \$ (22,333.76) therefore a transfer FROM 1st Constitution Sav of \$ 42,333.76 needs to be made in order to maintain the control balance of \$20,000.00.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$8.11 on 10/29/2021. Also Reflects interest earned in account ending in 0827 in the amount of \$100.45 on 10/29/2021.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

Jamesburg Board of Fire Commissioners Budgeted Appropriations vs. Actual January through December 2021

	Jan - Dec 21	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 - Salary & Wages			
6100-01 - Commissioners Pay	14,396.00	14,400.00	100.0%
6100-02 - Clerk Pay	0.00	1,500.00	0.0%
Total 6100-00 - Salary & Wages	14,396.00	15,900.00	90.5%
6400-00 - Professional Fees			
6400-01 - Legal Fees	8,811.00	17,000.00	51.8%
6400-02 - Accounting/Auditing Fees	0.00	12,000.00	0.0%
6400-04 - Medical Services	175.00	1,000.00	17.5%
Total 6400-00 - Professional Fees	8,986.00	30,000.00	30.0%
6400-05 - Election Expenses	1,182.00	7,500.00	15.8%
6500-00 - Office IPostage Exp			
6500-01 - Office Supplies	3,028.03	5,000.00	60.6%
6500-02 - Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 - Office IPostage Exp	3,028.03	5,200.00	58.2%
69900 - Uncategorized Expenses	10,498.74		
Total Expense	38,080.77	58,600.00	65.0%
Net Ordinary Income	(38,080.77)	(58,600.00)	65.0%
Other Income/Expense			
Other Expense			
7100-00 - Reimb for Exp & Losses			
7140-00 - Truck Equipment			
7140-01 - Fire Equipment	8,412.47	17,000.00	49.5%
Total 7140-00 - Truck Equipment	8,412.47	17,000.00	49.5%
7195-00 - Uniform & Equip(Firefighters)	9,607.68	17,000.00	56.5%
Total 7100-00 - Reimb for Exp & Losses	18,020.15	34,000.00	53.0%
7200-00 - Hydrant Rental Dom Water	50,975.20	58,000.00	87.9%
7400-00 - Insurance Premium	49,418.00	51,000.00	96.9%
7500-00 - Professional Services			
7500-01 - Advertising	49.62		
7500-03 - Training & Education	1,935.00	12,000.00	16.1%
Total 7500-00 - Professional Services	1,984.62	12,000.00	16.5%
7600-00 - Utilities	17,459.78	21,000.00	83.1%
7700-00 - Maint/Repairs			
7710-00 - Truck Service			
7710-01 - Radio Serv/Repair	13,652.96	12,000.00	113.8%
7710-02 - Fuel	70.00	5,000.00	1.4%
7710-04 - Truck Service	16,650.08	30,000.00	55.5%
7710-05 - Equipment Testing	8,479.64	8,000.00	106.0%
Total 7710-00 - Truck Service	38,852.68	55,000.00	70.6%
7720-00 - Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 - Bldg Maintenance	28,192.57	55,000.00	51.3%
7740-00 - Bldg Supplies	972.98	2,000.00	48.6%
7750-00 - Fire Comp. Contract	32,500.00	32,500.00	100.0%
Total 7700-00 - Maint/Repairs	100,518.23	148,500.00	68.6%
7800-00 - Contingency	0.00	25,000.00	0.0%
7850-00 - LOSAP Program			
7850-01 - LOSAP Program	17,797.68	19,000.00	93.7%
Total 7850-00 - LOSAP Program	17,797.68	19,000.00	93.7%
8000-00 - Debt Service			
8010-11 - Capital Lease-Oshkosh Princ	28,759.00	28,759.00	100.0%
8020-11 - Capital Lease-Oshkosh Int	4,690.29	4,691.00	100.0%
Total 8000-00 - Debt Service	33,449.29	33,450.00	100.0%
9400-00 - Capital Projects	3,047.81		
Total Other Expense	282,670.78	399,950.00	73.2%
Net Other Income	(282,670.78)	(399,950.00)	73.2%
Net Income	(330,761.53)	(458,550.00)	72.1%

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of November 30, 2021

Date	Num	Account	Open Balance
BETTER LIVING DEPT. STORE 11/18/2021	2021-02-036	7730-00 · Bldg Maintenance	350.64
Total BETTER LIVING DEPT. STORE			350.64
BOROUGH OF JAMESBURG SEWER UTILITY 11/18/2021	2021-03-097	7600-00 · Utilities	250.00
Total BOROUGH OF JAMESBURG SEWER UTILITY			250.00
BRIAN H. WRIGHT 11/18/2021	2021-03-101	6100-01 · Commissioners Pay	783.00
Total BRIAN H. WRIGHT			783.00
CAMPBELL SUPPLY CO. INC. 11/18/2021	21-10-003	7710-04 · Truck Service	2,649.90
Total CAMPBELL SUPPLY CO. INC.			2,649.90
CIRCLE JANITORIAL SUPPLIES, SOUTH 11/18/2021	2021-02-037	7740-00 · Bldg Supplies	365.15
Total CIRCLE JANITORIAL SUPPLIES, SOUTH			365.15
DINA WALKER 11/18/2021	2021-03-102	6100-01 · Commissioners Pay	733.00
Total DINA WALKER			733.00
Fire Flow 11/18/2021	21-05-001	7710-05 · Equipment Testing	5,033.00
Total Fire Flow			5,033.00
FOLEY, INCORPORATED 11/18/2021	2021-02-035	7710-04 · Truck Service	785.00
Total FOLEY, INCORPORATED			785.00
GRAINGER 11/18/2021	2021-01-033	7140-01 · Fire Equipment	357.74
Total GRAINGER			357.74
JAMESBURG VOL FIRE DEPT 11/18/2021	2021-03-103	7750-00 · Fire Comp. Contract	8,125.00
Total JAMESBURG VOL FIRE DEPT			8,125.00
JCP&L 11/18/2021	2021-03-109	7600-00 · Utilities	522.15
Total JCP&L			522.15
JOHN A WALKER JR. 11/18/2021 11/18/2021	2021-02-040 2021-02-040	7730-00 · Bldg Maintenance 6500-01 · Office Supplies	92.59 18.12
Total JOHN A WALKER JR.			110.71
JONATHON RAMPACEK 11/18/2021	2021-02-042	7600-00 · Utilities	550.00
Total JONATHON RAMPACEK			550.00
MC MASTER-CARR SUPPLY CO. 11/18/2021	2021-02-038	7730-00 · Bldg Maintenance	91.79
Total MC MASTER-CARR SUPPLY CO.			91.79

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of November 30, 2021

Date	Num	Account	Open Balance
MICHAEL RAMPACEK			
11/18/2021	2021-02-034	6400-05 · Election Expenses	154.99
Total MICHAEL RAMPACEK			154.99
NETLINK WEB SERVICES, LLC			
11/18/2021	2021-03-095	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
NEW JERSEY FIRE EQUIPMENT CO.			
11/18/2021	2021-01-032	7710-05 · Equipment Testing	168.00
Total NEW JERSEY FIRE EQUIPMENT CO.			168.00
NJ AMERICAN WATER			
11/18/2021	2021-03-099	7600-00 · Utilities	23.58
11/18/2021	2021-03-099	7200-00 · Hydrant Rental Dom Water	5,446.60
Total NJ AMERICAN WATER			5,470.18
Pradeep Mathew			
11/18/2021	2021-03-106	6100-01 · Commissioners Pay	575.00
Total Pradeep Mathew			575.00
PSE&G			
11/18/2021	2021-03-100	7600-00 · Utilities	213.35
Total PSE&G			213.35
Salvatore Georgianna			
11/18/2021	2021-03-107	6100-01 · Commissioners Pay	575.00
Total Salvatore Georgianna			575.00
SANCHEZ LANDSCAPING, LLC			
11/18/2021	202-21-039	7730-00 · Bldg Maintenance	445.00
Total SANCHEZ LANDSCAPING, LLC			445.00
STANDARD WASTE SERVICES			
11/18/2021	2021-03-098	7730-00 · Bldg Maintenance	139.40
Total STANDARD WASTE SERVICES			139.40
STEPHANIE RAMPACEK			
11/18/2021	2021-03-105	6100-01 · Commissioners Pay	933.00
Total STEPHANIE RAMPACEK			933.00
STONAKER & SON			
11/18/2021	2021-02-033	7730-00 · Bldg Maintenance	629.28
Total STONAKER & SON			629.28
TACTICAL PUBLIC SAFETY, LLC			
11/18/2021	21-06-012	7710-01 · Radio Serv/Repair	9,918.86
Total TACTICAL PUBLIC SAFETY, LLC			9,918.86
VERIZON			
11/18/2021	2021-03-108	7600-00 · Utilities	460.95
Total VERIZON			460.95
W.B. MASON CO. INC.			
11/18/2021	2021-03-096	6500-01 · Office Supplies	4.99
Total W.B. MASON CO. INC.			4.99
TOTAL			40,594.08

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Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of November 30, 2021

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
Middlesex Fire Police Association Inc 10/23/2021	2021-01-031	7500-03 · Training & Education	550.00
Total Middlesex Fire Police Association Inc			550.00
United Refrigeration Inc 10/23/2021	21-06-014	7730-00 · Bldg Maintenance	1,182.79
Total United Refrigeration Inc			1,182.79
TOTAL			1,732.79

BANK RECONCILIATION

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **October-21**

NAME OF BANK: **1st Constitution Bank**

PREPARED BY: **SR**

ACCOUNT #: **9760200797**

BALANCE FORWARD:	10/1/2021	\$ 20,005.45	BAL. PER BANK STATEMENT	\$ 48,200.74
			AS OF:	29-Oct-21
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer	\$ 10,064.25			
Interest 10/29/2021	\$ 8.11			
TOTAL DEBITS:	\$ 10,072.36			
	TOTAL	\$ 30,077.81		
LESS CREDITS:			TOTAL IN TRANSIT:	\$ -
VOUCHER LIST - 10/21/2021	\$ 10,069.70			
Middlesex County Fire police	\$ 550.00			\$ 48,200.74
Service Fee from 9/30/2021	\$ 15.00		LESS CHECKS OUTSTANDING:	
TOTAL CREDITS:	\$ 10,634.70		TOTAL:	\$ 28,757.63
ENDING BANK BALANCE-Per G/L	30-Sep-21	\$ 19,443.11	BANK BALANCE-Per Reconciliation:	\$ 19,443.11

\$0.00

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
9504	17,797.68	Valic	5/20/21	
9552	2,066.10	Taciteal Public Safety	8/19/21	
9556	369.88	Main Electric Supply	9/23/21	
9571	5,094.43	NJ American Water	10/21/21	
9570	1,668.00	Penguin Management	10/21/21	
9573	567.07	Middlesex county Clerk (elections)	10/21/21	
9569	515.00	Sanchez Landscaping	10/21/21	
9567	461.10	Verizon	10/21/21	
9572	199.00	Netlink	10/21/21	
9575	19.37	Jamesburg Hardware	10/21/21	
	\$ 28,757.63			

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Jamesburg Board of Fire Commissioners
Monthly Check Register
 November 2021

Date	Num	Name	Memo	Amount
1106-00 - 1st Constitution				
11/18/2021	9603	BETTER LIVING DEPT. STORE	Inv # A521847, A522715, A523280	(350.64)
11/18/2021	9579	BOROUGH OF JAMESBURG ...		(250.00)
11/18/2021	9580	BRIAN H. WRIGHT	4th quarter fee	(783.00)
11/18/2021	9581	CAMPBELL SUPPLY CO. INC.	Invoice #	(2,649.90)
11/18/2021	9582	CIRCLE JANITORIAL SUPPLI...	Invoice # 23915-21	(365.15)
11/18/2021	9583	DINA WALKER	4th quarter fee	(733.00)
11/18/2021	9584	Fire Flow		(5,033.00)
11/18/2021	9585	FOLEY, INCORPORATED	Invoice # woin1289543	(785.00)
11/18/2021	9586	GRAINGER	INV# 9096080453	(357.74)
11/18/2021	9587	JAMESBURG VOL FIRE DEPT	4th QUARTER 2021 VOLUNTEER C...	(8,125.00)
11/18/2021	9588	JOHN A WALKER JR.	ezpass, block, wifi	(110.71)
11/18/2021	9589	JONATHON RAMPACEK	cell phone reinbusment	(550.00)
11/18/2021	9590	MC MASTER-CARR SUPPLY ...	INV#66116265	(91.79)
11/18/2021	9591	MICHAEL RAMPACEK	Floor Machine	(154.99)
11/18/2021	9592	NETLINK WEB SERVICES, LLC	Invoice # NWS2774	(199.00)
11/18/2021	9593	NEW JERSEY FIRE EQUIPM...	INVOICE # 2012695	(168.00)
11/18/2021	9594	NJ AMERICAN WATER	A/C # 1018-210028471827, 1018-21...	(5,470.18)
11/18/2021	9595	Pradeep Mathew	4th Quarter Fee	(575.00)
11/18/2021	9596	Salvatore Georgianna	4th Quarter Fee	(575.00)
11/18/2021	9597	SANCHEZ LANDSCAPING, LLC	Invoice # 8761	(445.00)
11/18/2021	9598	STANDARD WASTE SERVICES	Invoice # 417595	(139.40)
11/18/2021	9599	STEPHANIE RAMPACEK	4th quarter fee	(933.00)
11/18/2021	9600	STONAKER & SON	Invoice #1039811339	(629.28)
11/18/2021	9601	TACTICAL PUBLIC SAFETY, ...		(9,918.86)
11/18/2021	9602	W.B. MASON CO. INC.	Invoice # 224423200	(4.99)
11/18/2021	Online Pay	JCP&L		(522.15)
11/18/2021	Online Pay	PSE&G	Invoice #503100094237	(213.35)
11/18/2021	Online Pay	VERIZON		(460.95)
Total 1106-00 - 1st Constitution				(40,594.08)
TOTAL				(40,594.08)