

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 7/17/25

Reconciled balance brought forward in Lakeland Checking Acct from last meeting:	\$ 20,155.48
Deposits/Voiced Checks since the last meeting (see Note 1):	\$ 28,523.92
Vouchers/Fees paid/Transfers since last meeting:	\$ (28,912.98)
Current Reconciled Balance Remaining in Lakeland Checking Account (Note 1):	\$ 19,766.42
Reconciled Lakeland Savings Balance brought forward from last meeting:	\$ 801,579.32
Withdrawals/Transfers to Checking:	\$ (28,516.73)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 162.53
Current Reconciled Balance Remaining in Lakeland Savings Account: **MATCHES BALANCE IN BANK ONLINE**	\$ 773,225.12
GRAND TOTAL CASH ON HAND:	\$ 792,991.54
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 28,263.93

Notes 7/17/25 Report:

1) Payment of the current month's voucher list would result in a Lakeland Checking balance of \$ (8,497.51) therefore a transfer FROM Lakeland Sav c \$ 28,497.51 needs to be made in order to maintain the control balance of **\$20,000.00**.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$7.19 on 6/30/2025. Also reflects interest earned in account ending 0827 in the amount of \$162.53 on 6/30/2025.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

6) Replaced check for Christopher Rampacek Check # 10379 for Check #10413 due to misplacing check. Check will be cancelled

Jamesburg Board of Fire Commissioners
Budgeted Appropriations vs. Actual
 January through December 2025

	Jan - Dec 25	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6100-00 - Salary & Wages			
6100-01 - Commissioners Pay	7,717.00	14,400.00	53.6%
6100-02 - Clerk Pay	0.00	1,300.00	0.0%
Total 6100-00 - Salary & Wages	7,717.00	15,700.00	49.2%
6400-00 - Professional Fees			
6400-01 - Legal Fees	2,045.00	20,000.00	10.2%
6400-02 - Accounting/Auditing Fees	8,263.00	10,000.00	82.6%
6400-04 - Medical Services	0.00	1,000.00	0.0%
Total 6400-00 - Professional Fees	10,308.00	31,000.00	33.3%
6400-05 - Election Expenses	3,789.33	4,000.00	94.7%
6500-00 - Office lPostage Exp			
6500-01 - Office Supplies	2,785.72	5,000.00	55.7%
6500-02 - Misc Supplies(petty cash)	0.00	200.00	0.0%
Total 6500-00 - Office lPostage Exp	2,785.72	5,200.00	53.6%
66900 - Reconciliation Discrepancies	(43.32)		
Total Expense	24,556.73	55,900.00	43.9%
Net Ordinary Income	(24,556.73)	(55,900.00)	43.9%
Other Income/Expense			
Other Expense			
7100-00 - Reimb for Exp & Losses			
7140-00 - Truck Equipment			
7140-01 - Fire Equipment	2,492.22	20,000.00	12.5%
Total 7140-00 - Truck Equipment	2,492.22	20,000.00	12.5%
7195-00 - Uniform & Equip(Firefighters)	20,511.95	30,000.00	68.4%
Total 7100-00 - Reimb for Exp & Losses	23,004.17	50,000.00	46.0%
7200-00 - Hydrant Rental Dom Water	41,585.94	75,000.00	55.4%
7400-00 - Insurance Premium	42,108.00	60,000.00	70.2%
7500-00 - Professional Services			
7500-03 - Training & Education	1,867.00	11,000.00	15.2%
Total 7500-00 - Professional Services	1,867.00	11,000.00	15.2%
7600-00 - Utilities	12,284.35	26,000.00	47.2%
7700-00 - Maint/Repairs			
7710-00 - Truck Service			
7710-01 - Radio Serv/Repair	1,233.35	10,000.00	12.3%
7710-02 - Fuel	1,642.98	5,000.00	32.9%
7710-04 - Truck Service	8,835.18	50,000.00	17.7%
7710-05 - Equipment Testing	3,742.95	13,200.00	28.4%
Total 7710-00 - Truck Service	15,454.46	78,200.00	19.8%
7720-00 - Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 - Bldg Maintenance	19,878.74	43,000.00	46.2%
7740-00 - Bldg Supplies	401.69	2,000.00	20.1%
7750-00 - Fire Comp. Contract	18,000.00	36,000.00	50.0%
Total 7700-00 - Maint/Repairs	53,734.89	161,200.00	33.3%
7800-00 - Contingency	0.00	25,000.00	0.0%
7850-00 - LOSAP Program			
7850-01 - LOSAP Program	23,740.25	22,000.00	107.9%
Total 7850-00 - LOSAP Program	23,740.25	22,000.00	107.9%
9300-00 - Capital - Radios & Air Filling	0.00	35,000.00	0.0%
9600-00 - Commitments for Future Capital	0.00	40,000.00	0.0%
Total Other Expense	198,124.60	505,200.00	39.2%
Net Other Income	(198,124.60)	(505,200.00)	39.2%
Net Income	(222,681.33)	(561,100.00)	39.7%

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of July 31, 2025

Date	Num	Account	Open Balance
Action Uniform CO			
07/17/2025	2025-01-025	7195-00 · Uniform & Equip(Firefig...	425.00
07/17/2025	2025-01-025	7195-00 · Uniform & Equip(Firefig...	425.00
07/17/2025	2025-01-025	7195-00 · Uniform & Equip(Firefig...	90.00
07/17/2025	2025-01-025	7195-00 · Uniform & Equip(Firefig...	90.00
07/17/2025	2025-01-025	7195-00 · Uniform & Equip(Firefig...	108.00
Total Action Uniform CO			1,138.00
CENTRAL JERSEY SECURITY			
07/17/2025	2025-02-022	7730-00 · Bldg Maintenance	165.00
Total CENTRAL JERSEY SECURITY			165.00
FIRFIGHTERS EQUIPMENT OF N.Y.			
07/17/2025	2025-01-024	7195-00 · Uniform & Equip(Firefig...	428.69
Total FIRFIGHTERS EQUIPMENT OF N.Y.			428.69
Fry-Fryer Sales & Service Inc			
07/17/2025	2025-01-026	7710-05 · Equipment Testing	614.45
Total Fry-Fryer Sales & Service Inc			614.45
JCP&L			
07/17/2025	2025-03-077	7600-00 · Utilities	848.71
Total JCP&L			848.71
MIDDLESEX COUNTY TREASURER			
07/17/2025	2025-03-075	7710-02 · Fuel	320.06
Total MIDDLESEX COUNTY TREASURER			320.06
NETLINK WEB SERVICES, LLC			
07/17/2025	2025-03-069	6500-01 · Office Supplies	488.00
Total NETLINK WEB SERVICES, LLC			488.00
NJ-AMERICAN WATER COMP.			
07/17/2025	2025-03-070	7200-00 · Hydrant Rental Dom W...	6,930.99
Total NJ-AMERICAN WATER COMP.			6,930.99
NJ AMERICAN WATER			
07/17/2025	2025-03-071	7600-00 · Utilities	53.93
Total NJ AMERICAN WATER			53.93
PSE&G			
07/17/2025	2025-03-074	7600-00 · Utilities	74.15
Total PSE&G			74.15
Robin Hood Cleaning			
07/17/2025	2025-02-021	7730-00 · Bldg Maintenance	500.00
Total Robin Hood Cleaning			500.00
SANCHEZ LANDSCAPING, LLC			
07/17/2025	2025-02-020	7730-00 · Bldg Maintenance	210.00
Total SANCHEZ LANDSCAPING, LLC			210.00
SKYLANDS AREA FIRE EQUIPMENT & TRAINING,			
07/17/2025	25-03-002	7195-00 · Uniform & Equip(Firefig...	13,694.16
07/17/2025	25-05-003	7195-00 · Uniform & Equip(Firefig...	650.00
07/17/2025	25-05-003	7195-00 · Uniform & Equip(Firefig...	1,362.00
Total SKYLANDS AREA FIRE EQUIPMENT & TRAINING,			15,706.16

07/16/25

Jamesburg Board of Fire Commissioners
Accounts Payable Voucher List
As of July 31, 2025

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Open Balance</u>
STANDARD WASTE SERVICES			
07/17/2025	2025-03-076	7730-00 - Bldg Maintenance	164.45
Total STANDARD WASTE SERVICES			164.45
VERIZON			
07/17/2025	2025-03-076	7600-00 - Utilities	613.35
Total VERIZON			613.35
W.B. MASON CO. INC.			
07/17/2025	2025-03-073	6500-01 - Office Supplies	7.99
Total W.B. MASON CO, INC.			7.99
TOTAL			28,263.93

Jamesburg Board of Fire Commissioners
Monthly Check Register
July 2025

07/16/25

Date	Num	Name	Memo	Amount
1106-00 · 1st Constitution 07/17/2025	10413	Christopher Rampacek		(154.60)
Total 1106-00 · 1st Constitution				(154.60)
TOTAL				<u>(154.60)</u>

*Issued a
New check*

Jamesburg Board of Fire Commissioners
Monthly Check Register
 July 2025

07/16/25

Date	Num	Name	Memo	Amount
1106-00 - 1st Constitution				
07/17/2025	10413	Christopher Rampacek		(154.60)
07/17/2025	10414	Action Uniform CO	Invoice # 70354,78642,78368,...	(1,138.00)
07/17/2025	10415	CENTRAL JERSEY SEC...	Invoice # 105035	(165.00)
07/17/2025	10416	FIRFIGHTERS EQUIPME...	INVOICE # 25-062575	(428.89)
07/17/2025	10417	Fry-Fryer Sales & Service...	Invoice # 139613	(614.45)
07/17/2025	10418	MIDDLESEX COUNTY T...	Invoice # CV-13-6-25	(320.06)
07/17/2025	10419	NETLINK WEB SERVICE...	Invoice # NWS3343, NWS3360	(488.00)
07/17/2025	10420	Robin Hood Cleaning		(500.00)
07/17/2025	10421	SANCHEZ LANDSCAPIN...	Invoice # 15079	(210.00)
07/17/2025	10422	SKYLANDS AREA FIRE ...		(15,706.16)
07/17/2025	10423	STANDARD WASTE SE...	Invoice # 538019	(164.45)
07/17/2025	10424	W.B. MASON CO. INC.	Invoice # 255069737	(7.99)
07/17/2025	Online Pay	JCP&L		(848.71)
07/17/2025	Online Pay	NJ-AMERICAN WATER ...		(6,930.89)
07/17/2025	Online Pay	NJ AMERICAN WATER	domestic	(53.93)
07/17/2025	Online Pay	PSE&G	Invoice # 503100149072	(74.15)
07/17/2025	Online Pay	VERIZON		(613.35)
Total 1106-00 - 1st Constitution				(28,418.53)
TOTAL				(28,418.53)

BANK RECONCILIATION

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **June-25**

NAME OF BANK: **PNC Bank**

PREPARED BY: **SR**

ACCOUNT #: **80-2874-0082**

BALANCE FORWARD:	01-Jun-25	\$20,396.25	BAL. PER BANK STATEMENT	\$	31,752.97
			AS OF:		30-Jun-25
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:		
Online Banking Transfer on 6/20/2025	\$	28,516.73			
Interest 5/30/2025	\$	7.19			
TOTAL DEBITS:	\$	28,523.92			
	TOTAL	\$48,920.17			
LESS CREDITS:			TOTAL IN TRANSIT:		
VOUCHER LIST 6/19/2025	\$	29,153.75			\$ 31,752.97
ACCOUNT ANALYSIS FEE	\$	-	LESS CHECKS OUTSTANDING:		
TOTAL CREDITS:	\$	29,153.75	TOTAL:	\$	11,986.55
ENDING BANK BALANCE-Per G/L	30-Jun-25	\$19,766.42	BANK BALANCE-Per Reconciliation:	\$	19,766.42

\$

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
ONLINE PAY	696.38	JCP&L	6/19/25	
10379	154.60	Christopher Rampacek	5/15/25	
10384	165.00	Helmetta Fire Dept	5/15/25	
10385	9,000.00	Jamesburg Fire Dept	5/15/25	
10389	787.00	Pradeep Mathew	5/15/25	
10399	250.00	Barrow Fleet	6/19/25	
10400	522.00	Brian Wright	6/19/25	
10407	345.84	Middlesex County Treasurer	6/19/25	
10406	65.73	Jersey Auto Supply	6/19/25	
TOTAL	\$	11,986.55		

Jamesburg Board of Fire Commissioners
Outstanding Checks
December 30, 2024 through June 30, 2025

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Che...	06/19/2025	Online pay	JCP&L	1106-00 · 1st Constitut...	
Bill	06/19/2025	2025-03-066		7600-00 · Utilities	-896.38
TOTAL					-896.38
Bill Pmt -Che...	05/15/2025	10379	Christopher Rampacek	1106-00 · 1st Constitut...	
Bill	05/15/2025	2025-01-017		7140-01 · Fire Equipment	-154.60
TOTAL					-154.60
Bill Pmt -Che...	05/15/2025	10384	HELMETTA FIRE DEPARTMENT	1106-00 · 1st Constitut...	
Bill	05/15/2025	20025-01-018		7500-03 · Training & Ed...	-165.00
TOTAL					-165.00
Bill Pmt -Che...	05/15/2025	10385	JAMESBURG VOL FIRE DEPT	1106-00 · 1st Constitut...	
Bill	05/15/2025	2025-03-054		7750-00 · Fire Comp. C...	-9,000.00
TOTAL					-9,000.00
Bill Pmt -Che...	05/15/2025	10389	Pradeep Mathew	1106-00 · 1st Constitut...	
Bill	05/15/2025	2025-03-055		6100-01 · Commissione...	-787.00
TOTAL					-787.00
Bill Pmt -Che...	06/19/2025	10399	BARROW FLEET SERVICES	1106-00 · 1st Constitut...	
Bill	06/19/2025	2025-01-023		7710-04 · Truck Service	-250.00
TOTAL					-250.00
Bill Pmt -Che...	06/19/2025	10400	BRIAN H. WRIGHT	1106-00 · 1st Constitut...	
Bill	06/19/2025	2025-03-064		6100-01 · Commissione...	-522.00
TOTAL					-522.00
Bill Pmt -Che...	06/19/2025	10406	JERSEY AUTO SUPPLY JAMESBURG	1106-00 · 1st Constitut...	
Bill	06/19/2025	2025-01-020		7710-04 · Truck Service	-85.73
TOTAL					-85.73
Bill Pmt -Che...	06/19/2025	10407	MIDDLESEX COUNTY TREASURER	1106-00 · 1st Constitut...	
Bill	06/19/2025	2025-03-068		6400-05 · Election Expe...	-345.84
TOTAL					-345.84