

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1  
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 5/15/25

Reconciled balance brought forward in <b>Lakeland Checking</b> Acct from last meeting:	\$ 20,000.06
Deposits/Voided Checks since the last meeting (see Note 1):	\$ 36,889.02
Vouchers/Fees paid/Transfers since last meeting:	\$ (36,878.36)
Current Reconciled Balance Remaining in Lakeland Checking Account (Note 1):	\$ 20,010.72
Reconciled <b>Lakeland Savings</b> Balance brought forward from last meeting:	\$ 746,658.65
Withdrawals/Transfers to Checking:	\$ (36,878.30)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 7,323.88
Current Reconciled Balance Remaining in Lakeland Savings Account: <b>**MATCHES BALANCE IN BANK ONLINE**</b>	\$ 717,104.23
GRAND TOTAL CASH ON HAND:	\$ 737,114.95
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 52,076.62

**Notes 5/15/25 Report:**

1) Payment of the current month's voucher list would result in a Lakeland Checking balance of \$ (32,065.90) therefore a transfer FROM Lakeland Savings of \$ 52,065.90 needs to be made in order to maintain the control balance of \$20,000.00.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$10.72 on 4/30/2025. Also reflects interest earned in account ending 0827 in the amount of \$148.88 on 4/30/2025.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

**Jamesburg Board of Fire Commissioners**  
**Budgeted Appropriations vs. Actual**  
 January through December 2025

	Jan - Dec 25	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	7,195.00	14,400.00	50.0%
6100-02 · Clerk Pay	0.00	1,300.00	0.0%
<b>Total 6100-00 · Salary &amp; Wages</b>	7,195.00	15,700.00	45.8%
6400-00 · Professional Fees			
6400-01 · Legal Fees	2,045.00	20,000.00	10.2%
6400-02 · Accounting/Auditing Fees	8,263.00	10,000.00	82.6%
6400-04 · Medical Services	0.00	1,000.00	0.0%
<b>Total 6400-00 · Professional Fees</b>	10,308.00	31,000.00	33.3%
6400-05 · Election Expenses	3,443.49	4,000.00	86.1%
6500-00 · Office & Postage Exp			
6500-01 · Office Supplies	1,848.74	5,000.00	37.0%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
<b>Total 6500-00 · Office &amp; Postage Exp</b>	1,848.74	5,200.00	35.6%
66900 · Reconciliation Discrepancies	(43.32)		
<b>Total Expense</b>	22,751.91	55,900.00	40.7%
<b>Net Ordinary Income</b>	(22,751.91)	(55,900.00)	40.7%
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	2,492.22	20,000.00	12.5%
<b>Total 7140-00 · Truck Equipment</b>	2,492.22	20,000.00	12.5%
7195-00 · Uniform & Equip(Firefighters)	1,800.00	30,000.00	6.0%
<b>Total 7100-00 · Reimb for Exp &amp; Losses</b>	4,292.22	50,000.00	8.6%
7200-00 · Hydrant Rental Dom Water	27,723.96	75,000.00	37.0%
7400-00 · Insurance Premium	42,108.00	60,000.00	70.2%
7500-00 · Professional Services			
7500-03 · Training & Education	1,667.00	11,000.00	15.2%
<b>Total 7500-00 · Professional Services</b>	1,667.00	11,000.00	15.2%
7600-00 · Utilities	9,256.11	26,000.00	35.6%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	1,233.35	10,000.00	12.3%
7710-02 · Fuel	1,322.92	5,000.00	26.5%
7710-04 · Truck Service	4,279.04	50,000.00	8.6%
7710-05 · Equipment Testing	1,721.90	13,200.00	13.0%
<b>Total 7710-00 · Truck Service</b>	8,557.21	78,200.00	10.9%
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	7,407.76	43,000.00	17.2%
7740-00 · Bldg Supplies	0.00	2,000.00	0.0%
7750-00 · Fire Comp. Contract	16,000.00	36,000.00	50.0%
<b>Total 7700-00 · Maint/Repairs</b>	33,964.97	161,200.00	21.1%
7800-00 · Contingency	0.00	25,000.00	0.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	23,740.25	22,000.00	107.9%
<b>Total 7850-00 · LOSAP Program</b>	23,740.25	22,000.00	107.9%
9300-00 · Capital - Radios & Air Filling	0.00	35,000.00	0.0%
9600-00 · Commitments for Future Capital	0.00	40,000.00	0.0%
<b>Total Other Expense</b>	142,752.51	505,200.00	28.3%
<b>Net Other Income</b>	(142,752.51)	(505,200.00)	28.3%
<b>Net Income</b>	(165,504.42)	(561,100.00)	29.5%

05/09/25

Jamesburg Board of Fire Commissioners  
**Monthly Check Register**  
April 16 - 30, 2025

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>1106-00 - 1st Constitution</b>				
04/17/2025	10374	STEPHANIE RAMPACEK	stamps for bills	(145.50)
Total 1106-00 - 1st Constitution				(145.50)
<b>TOTAL</b>				<b>(145.50)</b>

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05/14/25

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
As of May 31, 2025

Date	Num	Account	Open Balance
ALL HANDS FIRE EQUIPMENT, LLC 05/15/2025	2025-01-013	7500-03 · Training & Education	375.00
Total ALL HANDS FIRE EQUIPMENT, LLC			375.00
AUTO AUTHORITY LLC 05/15/2025	2025-01-011	7710-04 · Truck Service	411.11
Total AUTO AUTHORITY LLC			411.11
BOROUGH OF JAMESBURG SEWER UTILITY 05/15/2025	2025-03-059	7600-00 · Utilities	250.00
Total BOROUGH OF JAMESBURG SEWER UTILITY			250.00
CAMPBELL SUPPLY CO. INC. 05/15/2025	2025-01-016	7710-04 · Truck Service	569.99
Total CAMPBELL SUPPLY CO. INC.			569.99
Christopher Rampacek 05/15/2025	2025-01-017	7140-01 · Fire Equipment	154.60
Total Christopher Rampacek			154.60
DWAYNE FITZPATRICK 05/15/2025	2025-03-053	6100-01 · Commissioners Pay	940.00
Total DWAYNE FITZPATRICK			940.00
EMergency Service Marketing Corp 05/15/2025	2025-01-012	7710-01 · Radio Serv/Repair	854.05
Total EMergency Service Marketing Corp			854.05
FIRST RESPONDER JOINT INSURANCE FUND 05/15/2025	2025-03-058	7400-00 · Insurance Premium	20,046.00
Total FIRST RESPONDER JOINT INSURANCE FUND			20,046.00
GRAINGER 05/15/2025	2025-01-014	7140-01 · Fire Equipment	27.10
Total GRAINGER			27.10
HELMETTA FIRE DEPARTMENT 05/15/2025	20025-01-018	7500-03 · Training & Education	165.00
Total HELMETTA FIRE DEPARTMENT			165.00
JAMESBURG VOL FIRE DEPT 05/15/2025	2025-03-054	7750-00 · Fire Comp. Contract	9,000.00
Total JAMESBURG VOL FIRE DEPT			9,000.00
JCP&L 05/15/2025	2025-03-049	7600-00 · Utilities	669.27
05/15/2025	2025-03-049	7600-00 · Utilities	578.03
Total JCP&L			1,247.30
MIDDLESEX COUNTY TREASURER 05/15/2025	2025-03-050	7710-02 · Fuel	449.77
05/15/2025	2025-03-050	7710-02 · Fuel	328.41
Total MIDDLESEX COUNTY TREASURER			778.18
MIDDLESEX COUNTY TREASURER - ELECTIONS 05/15/2025	2025-03-048	6400-05 · Election Expenses	1,551.31
Total MIDDLESEX COUNTY TREASURER - ELECTIONS			1,551.31

05/14/25

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
As of May 31, 2025

Date	Num	Account	Open Balance
<b>NETLINK WEB SERVICES, LLC</b> 05/15/2025	2025-03-044	6500-01 · Office Supplies	199.00
Total NETLINK WEB SERVICES, LLC			199.00
<b>NJ-AMERICAN WATER COMP.</b> 05/15/2025	2025-03-046	7200-00 · Hydrant Rental Dom W...	6,930.99
Total NJ-AMERICAN WATER COMP.			6,930.99
<b>NJ AMERICAN WATER</b> 05/15/2025	2025-03-051	7600-00 · Utilities	32.75
Total NJ AMERICAN WATER			32.75
<b>Pradeep Mathew</b> 05/15/2025	2025-03-055	6100-01 · Commissioners Pay	787.00
Total Pradeep Mathew			787.00
<b>PSE&amp;G</b> 05/15/2025	2025-03-058	7600-00 · Utilities	168.73
Total PSE&G			168.73
<b>Salvatore Georgianna</b> 05/15/2025	2025-03-057	6100-01 · Commissioners Pay	782.00
Total Salvatore Georgianna			782.00
<b>SANCHEZ LANDSCAPING, LLC</b> 05/15/2025	2025-02-017	7730-00 · Bldg Maintenance	315.00
Total SANCHEZ LANDSCAPING, LLC			315.00
<b>STANDARD WASTE SERVICES</b> 05/15/2025	2025-03-047	7730-00 · Bldg Maintenance	164.45
Total STANDARD WASTE SERVICES			164.45
<b>STEPHANIE RAMPACEK</b> 05/15/2025	2025-03-056	6100-01 · Commissioners Pay	1,090.00
Total STEPHANIE RAMPACEK			1,090.00
<b>TACTICAL PUBLIC SAFETY, LLC</b> 05/15/2025	2025-01-015	7710-01 · Radio Serv/Repair	379.30
Total TACTICAL PUBLIC SAFETY, LLC			379.30
<b>TEAM LIFE, INC.</b> 05/15/2025	25-04-001	7140-01 · Fire Equipment	1,851.00
Total TEAM LIFE, INC.			1,851.00
<b>VALIC c/o CHASE BANK OF TEXAS</b> 05/15/2025	2025-03-045	7850-01 · LOSAP Program	949.61
Total VALIC c/o CHASE BANK OF TEXAS			949.61
<b>VERIZON</b> 05/15/2025	2025-03-043	7600-00 · Utilities	613.69
05/15/2025	2025-03-043	7600-00 · Utilities	613.69
Total VERIZON			1,227.38
<b>W.B. MASON CO. INC.</b> 05/15/2025	2025-03-056	6500-01 · Office Supplies	684.27
Total W.B. MASON CO. INC.			684.27
<b>TOTAL</b>			<b>51,931.12</b>

## Jamesburg Board of Fire Commissioners

## Monthly Check Register

April 11 through May 31, 2025

Date	Num	Name	Memo	Amount
<b>1106-00 - 1st Constitution</b>				
04/17/2025	10374	STEPHANIE RAMPACEK	stamps for bills	(145.50)
05/15/2025	10375	ALL HANDS FIRE EQUIP...	Invoice # 22297	(375.00)
05/15/2025	10376	AUTO AUTHORITY LLC	Invoice # 15653	(411.11)
05/15/2025	10377	BOROUGH OF JAMESB...		(250.00)
05/15/2025	10378	CAMPBELL SUPPLY CO...	Invoice # R101014767:02	(589.99)
05/15/2025	10379	Christopher Rampacek		(154.60)
05/15/2025	10380	DWAYNE FITZPATRICK	2nd quarter payment	(940.00)
05/15/2025	10381	EMERGENCY SERVICE MARK...	Invoice # 24-40474	(854.05)
05/15/2025	10382	FIRST RESPONDER JOI...	2nd INSTALL- W/COMP, PKG...	(20,046.00)
05/15/2025	10383	GRAINGER	INV# 9472258400	(27.10)
05/15/2025	10384	HELMETTA FIRE DEPA...	training class	(165.00)
05/15/2025	10385	JAMESBURG VOL FIRE ...	2nd QUARTER 2025 VOLUN...	(9,000.00)
05/15/2025	10386	MIDDLESEX COUNTY T...	Invoice # CV-13-3-25	(778.18)
05/15/2025	10387	MIDDLESEX COUNTY T...	Invoice # 9420	(1,551.31)
05/15/2025	10388	NETLINK WEB SERVICE...	Invoice # NWS3330	(199.00)
05/15/2025	10389	Pradeep Mathew	2nd Quarter Commissioner fee	(787.00)
05/15/2025	10390	Salvatore Georgianna	2nd Quarter Commissioner fee	(782.00)
05/15/2025	10391	SANCHEZ LANDSCAPIN...	Invoice # 14763	(315.00)
05/15/2025	10392	STANDARD WASTE SE...	Invoice # 532303	(164.45)
05/15/2025	10393	STEPHANIE RAMPACEK	2nd Quarter Commissioners fee	(1,090.00)
05/15/2025	10394	TACTICAL PUBLIC SAF...	Invoice # 243598	(379.30)
05/15/2025	10395	TEAM LIFE, INC.	Invoice # 49512	(1,851.00)
05/15/2025	10396	VALIC c/o CHASE BANK ...	2024 CONTRIBUTIONS - 1 A...	(949.61)
05/15/2025	10397	W.B. MASON CO. INC.	Invoice # 253757121 ,254014...	(884.27)
05/15/2025	Online Pay	JCP&L		(1,247.30)
05/15/2025	Online Pay	NJ-AMERICAN WATER ...	Hydrants	(6,930.99)
05/15/2025	Online Pay	NJ-AMERICAN WATER	domestic	(32.75)
05/15/2025	Online Pay	PSE&G		(168.73)
05/15/2025	Online Pay	VERIZON		(1,227.38)
Total 1106-00 - 1st Constitution				(52,076.62)
<b>TOTAL</b>				<b>(52,076.62)</b>

**BANK RECONCILIATION**

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **April-25**

NAME OF BANK: **PNC Bank**

PREPARED BY: **SR**

ACCOUNT #: **80-2874-0082**

BALANCE FORWARD:	01-Apr-25	\$19,854.56	BAL. PER BANK STATEMENT	\$ 45,243.09
			AS OF:	30-Apr-25
ADD DEBITS:			ADD DEPOSITS IN TRANSIT:	
Online Banking Transfer on 4/11/2025	\$ 36,878.30			
Interest 4/30/2025	\$ 10.72			
TOTAL DEBITS:	\$ 36,889.02			
	TOTAL	\$56,743.58		
LESS CREDITS:			TOTAL IN TRANSIT:	
VOUCHER LIST 4/10/2025	\$ 36,973.63			\$ 45,243.09
Check for stephanie Rampacek Stamps 17-Apr	\$ 145.50			
ACCOUNT ANALYSIS FEE	\$ -		LESS CHECKS OUTSTANDING:	
TOTAL CREDITS:	\$ 37,119.13		TOTAL:	\$ 25,618.64
ENDING BANK BALANCE-Per G/L	30-Apr-25	\$ 19,624.45	BANK BALANCE-Per Reconciliation:	\$ 19,624.45

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
10352	199.00	Netlink	3/20/25	
10353	630.00	Pradeep Mathew	3/20/25	
10367	199.00	Netlink	4/10/25	
10372	22,790.64	Valic	4/10/25	
10361	1,800.00	BA Shields	4/10/25	
TOTAL	\$ 25,618.64			

05/09/25

**Jamesburg Board of Fire Commissioners**  
**Outstanding Checks**  
 January through April 2025

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Che...	03/20/2025	10352	NETLINK WEB SERVICES, LLC	1106-00 · 1st Constitut...	
Bill	03/20/2025	2025-03-021		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -Che...	03/20/2025	10353	Pradeep Mathew	1106-00 · 1st Constitut...	
Bill	03/20/2025	2025-03-026		6100-01 · Commissione...	-630.00
TOTAL					-630.00
Bill Pmt -Che...	04/10/2025	10361	BA Shields	1106-00 · 1st Constitut...	
Bill	04/10/2025	2025-03-001		7195-00 · Uniform & Eq...	-1,800.00
TOTAL					-1,800.00
Bill Pmt -Che...	04/10/2025	10367	NETLINK WEB SERVICES, LLC	1106-00 · 1st Constitut...	
Bill	04/10/2025	2025-03-039		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -Che...	04/10/2025	10372	VALIC c/o CHASE BANK OF TEXAS	1106-00 · 1st Constitut...	
Bill	04/10/2025	2025-03-036		7850-01 · LOSAP Progr...	-22,790.64
TOTAL					-22,790.64

05/09/25

Jamesburg Board of Fire Commissioners  
**Outstanding Checks**  
December 30, 2024 through April 30, 2025

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Che...	03/20/2025	10352	NETLINK WEB SERVICES, LLC	1106-00 · 1st Constitut...	
Bill	03/20/2025	2025-03-021		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -Che...	03/20/2025	10353	Pradeep Mathew	1106-00 · 1st Constitut...	
Bill	03/20/2025	2025-03-026		6100-01 · Commissione...	-630.00
TOTAL					-630.00
Bill Pmt -Che...	04/10/2025	10361	BA Shields	1106-00 · 1st Constitut...	
Bill	04/10/2025	2025-03-001		7195-00 · Uniform & Eq...	-1,800.00
TOTAL					-1,800.00
Bill Pmt -Che...	04/10/2025	10367	NETLINK WEB SERVICES, LLC	1106-00 · 1st Constitut...	
Bill	04/10/2025	2025-03-039		6500-01 · Office Supplies	-199.00
TOTAL					-199.00
Bill Pmt -Che...	04/10/2025	10372	VALIC c/o CHASE BANK OF TEXAS	1106-00 · 1st Constitut...	
Bill	04/10/2025	2025-03-036		7850-01 · LOSAP Progr...	-22,790.64
TOTAL					-22,790.64