

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1  
JAMESBURG, NJ 08831**

Prepared By: S. Rampacek

Treasurer Report:

Date: 9/18/25

Reconciled balance brought forward in <b>Lakeland Checking</b> Acct from last meeting:	\$ 20,023.74
Deposits/Voiced Checks since the last meeting (see Note 1):	\$ 58,291.65
Vouchers/Fees paid/Transfers since last meeting:	\$ (58,307.72)
Current Reconciled Balance Remaining in Lakeland Checking Account (Note 1):	\$ 20,007.67
Reconciled <b>Lakeland Savings</b> Balance brought forward from last meeting:	\$ 744,630.20
Withdrawals/Transfers to Checking:	\$ (58,283.98)
Deposits/Interest to Savings Account (see Note 4 & 5):	\$ 136,688.48
Current Reconciled Balance Remaining in Lakeland Savings Account:	\$ 823,034.70
<b>**MATCHES BALANCE IN BANK ONLINE**</b>	
GRAND TOTAL CASH ON HAND:	\$ 843,042.37
Total Dollar Amount of Current Month Voucher List to be Paid:	\$ 26,714.85

**Notes 9/18/25 Report:**

1) Payment of the current month's voucher list would result in a Lakeland Checking balance of \$ (6,707.18) therefore a transfer FROM Lakeland Sav c \$ 26,707.18 needs to be made in order to maintain the control balance of \$20,000.00.

2) Reminder: **W-9 form must be submitted with all new vendors!!!** I need the Tax ID # especially if the vendor is a sole proprietor or LLC (not needed for incorporated vendors). The ID is needed for 1099 reporting each year.

3) All bills must be submitted the **Saturday** before the monthly commissioners meeting in order ensure they will be paid that month.

4) Reflects interest earned in account ending in 0797 in the amount of \$7.67 on 8/31/2025. Also reflects interest earned in account ending 0827 in the amount of \$163.48 on 8/31/2025.

5) Fire Tax Checks are due from the Borough within 30 days following the March, May, August, and November commissioner meetings.

**Jamesburg Board of Fire Commissioners**  
**Budgeted Appropriations vs. Actual**  
 January through December 2025

	Jan - Dec 25	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
6100-00 · Salary & Wages			
6100-01 · Commissioners Pay	11,316.00	14,400.00	78.6%
6100-02 · Clerk Pay	0.00	1,300.00	0.0%
<b>Total 6100-00 · Salary &amp; Wages</b>	<b>11,316.00</b>	<b>15,700.00</b>	<b>72.1%</b>
6400-00 · Professional Fees			
6400-01 · Legal Fees	8,273.00	20,000.00	41.4%
6400-02 · Accounting/Auditing Fees	8,263.00	10,000.00	82.6%
6400-04 · Medical Services	0.00	1,000.00	0.0%
<b>Total 6400-00 · Professional Fees</b>	<b>16,536.00</b>	<b>31,000.00</b>	<b>53.3%</b>
6400-05 · Election Expenses	4,162.28	4,000.00	104.1%
6500-00 · Office \Postage Exp			
6500-01 · Office Supplies	3,292.60	5,000.00	65.9%
6500-02 · Misc Supplies(petty cash)	0.00	200.00	0.0%
<b>Total 6500-00 · Office \Postage Exp</b>	<b>3,292.60</b>	<b>5,200.00</b>	<b>63.3%</b>
66900 · Reconciliation Discrepancies	(43.32)		
<b>Total Expense</b>	<b>35,263.56</b>	<b>55,900.00</b>	<b>63.1%</b>
<b>Net Ordinary Income</b>	<b>(35,263.56)</b>	<b>(55,900.00)</b>	<b>63.1%</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
7100-00 · Reimb for Exp & Losses			
7140-00 · Truck Equipment			
7140-01 · Fire Equipment	2,492.22	20,000.00	12.5%
<b>Total 7140-00 · Truck Equipment</b>	<b>2,492.22</b>	<b>20,000.00</b>	<b>12.5%</b>
7195-00 · Uniform & Equip(Firefighters)	21,802.28	30,000.00	72.7%
<b>Total 7100-00 · Reimb for Exp &amp; Losses</b>	<b>24,294.50</b>	<b>50,000.00</b>	<b>48.6%</b>
7200-00 · Hydrant Rental Dom Water	55,447.92	75,000.00	73.9%
7400-00 · Insurance Premium	62,154.00	60,000.00	103.8%
7500-00 · Professional Services			
7500-03 · Training & Education	1,867.00	11,000.00	15.2%
<b>Total 7500-00 · Professional Services</b>	<b>1,867.00</b>	<b>11,000.00</b>	<b>15.2%</b>
7600-00 · Utilities	16,126.42	26,000.00	62.0%
7700-00 · Maint/Repairs			
7710-00 · Truck Service			
7710-01 · Radio Serv/Repair	1,615.60	10,000.00	16.2%
7710-02 · Fuel	1,817.02	5,000.00	36.3%
7710-04 · Truck Service	22,412.61	50,000.00	44.8%
7710-05 · Equipment Testing	11,757.78	13,200.00	89.1%
<b>Total 7710-00 · Truck Service</b>	<b>37,603.01</b>	<b>78,200.00</b>	<b>48.1%</b>
7720-00 · Air Pack & Bottle Repair	0.00	2,000.00	0.0%
7730-00 · Bldg Maintenance	24,005.55	43,000.00	55.8%
7740-00 · Bldg Supplies	401.69	2,000.00	20.1%
7750-00 · Fire Comp. Contract	27,000.00	36,000.00	75.0%
<b>Total 7700-00 · Maint/Repairs</b>	<b>89,010.25</b>	<b>161,200.00</b>	<b>55.2%</b>
7800-00 · Contingency	0.00	25,000.00	0.0%
7850-00 · LOSAP Program			
7850-01 · LOSAP Program	23,740.25	22,000.00	107.9%
<b>Total 7850-00 · LOSAP Program</b>	<b>23,740.25</b>	<b>22,000.00</b>	<b>107.9%</b>

**Jamesburg Board of Fire Commissioners**  
**Budgeted Appropriations vs. Actual**  
January through December 2025

	<u>Jan - Dec 25</u>	<u>Budget</u>	<u>% of Budget</u>
9300-00 · Capital - Radios & Air Filling	0.00	35,000.00	0.0%
9600-00 · Commitments for Future Capital	0.00	40,000.00	0.0%
<b>Total Other Expense</b>	<u>272,440.34</u>	<u>505,200.00</u>	<u>53.9%</u>
<b>Net Other Income</b>	<u>(272,440.34)</u>	<u>(505,200.00)</u>	<u>53.9%</u>
<b>Net Income</b>	<u><u>(307,703.90)</u></u>	<u><u>(561,100.00)</u></u>	<u><u>54.8%</u></u>

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
As of September 30, 2025

Date	Num	Account	Open Balance
<b>APPROVED FIRE PROTECTION CO.</b> 09/18/2025	2025-01-034	7710-05 · Equipment Testing	448.90
Total APPROVED FIRE PROTECTION CO.			448.90
<b>BETTER LIVING DEPT. STORE</b> 09/18/2025	2025-02-026	7730-00 · Bldg Maintenance	67.83
Total BETTER LIVING DEPT. STORE			67.83
<b>CAMPBELL SUPPLY CO. INC.</b> 09/18/2025	2025-01-033	7710-04 · Truck Service	1,318.76
Total CAMPBELL SUPPLY CO. INC.			1,318.76
<b>Fire Flow</b> 09/18/2025	25-07-001	7710-05 · Equipment Testing	6,672.00
Total Fire Flow			6,672.00
<b>FOLEY, INCORPORATED</b> 09/18/2025	2025-02-025	7730-00 · Bldg Maintenance	1,556.14
Total FOLEY, INCORPORATED			1,556.14
<b>JCP&amp;L</b> 09/18/2025	2025-03-094	7600-00 · Utilities	781.84
Total JCP&L			781.84
<b>JOSEPH D YOUSOUF, ESQUIRE</b> 09/18/2025	2025-03-100	6400-01 · Legal Fees	6,228.00
Total JOSEPH D YOUSOUF, ESQUIRE			6,228.00
<b>MC MASTER-CARR SUPPLY CO.</b> 09/18/2025	2025-02-028	7730-00 · Bldg Maintenance	767.38
Total MC MASTER-CARR SUPPLY CO.			767.38
<b>MIDDLESEX COUNTY TREASURER</b> 09/18/2025	2025-03-096	7710-02 · Fuel	174.04
Total MIDDLESEX COUNTY TREASURER			174.04
<b>NETLINK WEB SERVICES, LLC</b> 09/18/2025	2025-03-101	6500-01 · Office Supplies	244.00
Total NETLINK WEB SERVICES, LLC			244.00
<b>NJ-AMERICAN WATER COMP.</b> 09/18/2025	2025-03-103	7200-00 · Hydrant Rental Dom W...	6,930.99
Total NJ-AMERICAN WATER COMP.			6,930.99
<b>NJ AMERICAN WATER</b> 09/18/2025	2025-03-102	7600-00 · Utilities	68.32
Total NJ AMERICAN WATER			68.32
<b>PSE&amp;G</b> 09/18/2025	2025-03-088	7600-00 · Utilities	73.20
Total PSE&G			73.20
<b>SANCHEZ LANDSCAPING, LLC</b> 09/18/2025	2025-02-027	7730-00 · Bldg Maintenance	245.00
Total SANCHEZ LANDSCAPING, LLC			245.00

**Jamesburg Board of Fire Commissioners**  
**Accounts Payable Voucher List**  
As of September 30, 2025

Date	Num	Account	Open Balance
<b>STANDARD WASTE SERVICES</b>			
09/18/2025	2025-03-098	7730-00 · Bldg Maintenance	164.45
Total STANDARD WASTE SERVICES			164.45
<b>VERIZON</b>			
09/18/2025	2025-03-095	7600-00 · Utilities	613.35
Total VERIZON			613.35
<b>W.B. MASON CO. INC.</b>			
09/18/2025	2025-03-097	6500-01 · Office Supplies	9.69
Total W.B. MASON CO. INC.			9.69
<b>Western Pest Services</b>			
09/18/2025	2025-02-029	7730-00 · Bldg Maintenance	350.96
Total Western Pest Services			350.96
<b>TOTAL</b>			<b>26,714.85</b>

**Jamesburg Board of Fire Commissioners**  
**Monthly Check Register**  
**September 2025**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>1106-00 · 1st Constitution</b>				
09/18/2025	10445	APPROVED FIRE PROT...	invoice # IN00110003	(448.90)
09/18/2025	10446	BETTER LIVING DEPT. ...	Inv # 18560	(67.83)
09/18/2025	10447	CAMPBELL SUPPLY CO...	Invoice # R101015155:01	(1,318.76)
09/18/2025	10448	Fire Flow	Invoice # 6924	(6,672.00)
09/18/2025	10449	FOLEY, INCORPORATED	Invoice # SINO0270476	(1,556.14)
09/18/2025	10450	JOSEPH D YOUSOUF, ...	Invoice # 499	(6,228.00)
09/18/2025	10451	MC MASTER-CARR SUP...	INV #51070062	(767.38)
09/18/2025	10452	MIDDLESEX COUNTY T...	Invoice # CV-13-8-25	(174.04)
09/18/2025	10453	NETLINK WEB SERVICE...	Invoice # NWS3385	(244.00)
09/18/2025	10454	SANCHEZ LANDSCAPIN...	Invoice # 15502	(245.00)
09/18/2025	10455	STANDARD WASTE SE...	Invoice # 544802	(164.45)
09/18/2025	10456	W.B. MASON CO. INC.	Invoice # 256333006	(9.69)
09/18/2025	10457	Western Pest Services	Services on 6/30/2025 ,7/1/20...	(350.96)
09/18/2025	Online pay	JCP&L		(781.84)
09/18/2025	Online Pay	NJ-AMERICAN WATER ...		(6,930.99)
09/18/2025	Online Pay	NJ AMERICAN WATER	domestic	(66.32)
09/18/2025	Online Pay	PSE&G		(73.20)
09/18/2025	Online Pay	VERIZON		(613.35)
Total 1106-00 · 1st Constitution				(26,714.85)
<b>TOTAL</b>				<b>(26,714.85)</b>

**BANK RECONCILIATION**

NAME OF CLIENT: **JAMESBURG BOARD OF FIRE COMMISSIONERS**

MONTH OF: **August-25**

NAME OF BANK: **PNC Bank**

PREPARED BY: **SR**

ACCOUNT #: **80-2874-0082**

BALANCE FORWARD:	01-Aug-25	\$20,023.74	BAL. PER BANK STATEMENT	\$ 66,673.91
			AS OF:	31-Aug-25
<b>ADD DEBITS:</b>			<b>ADD DEPOSITS IN TRANSIT:</b>	
Online Banking Transfer on 8/22/2025	\$ 58,283.98			
<b>Interest 8/31/2025</b>	\$ 7.67			
<b>TOTAL DEBITS:</b>	\$ 58,291.65			
	<b>TOTAL</b>	\$78,315.39		
			\$ -	
<b>LESS CREDITS:</b>			<b>TOTAL IN TRANSIT:</b>	
VOUCHER LIST 8/21/2025	\$ 58,307.72			\$ 66,673.91
<b>ACCOUNT ANALYSIS FEE</b>	\$ -		<b>LESS CHECKS OUTSTANDING:</b>	
			<b>TOTAL:</b>	\$ 46,666.24
<b>TOTAL CREDITS:</b>	\$ 58,307.72			
<b>ENDING BANK BALANCE-Per G/L</b>	31-Aug-25	\$20,007.67	<b>BANK BALANCE-Per Reconciliation:</b>	\$ 20,007.67

NUMBER	AMOUNT	PAYEE NAME	DATE	P/O #
Online pay	924.65	JCP&L	8/21/25	
10384	165.00	Helmetta Fire	5/15/25	
10400	522.00	Brian Wright	6/19/25	
10425	605.00	Air and Gas Tech	8/21/25	
10426	250.00	Borough of Jamesburg	8/21/25	
10427	11,209.67	Campbell Supply	8/21/25	
10430	500.60	Encore Flew Protection	8/21/25	
10431	20,046.00	First Responder Joint Insurance	8/21/25	
10432	288.93	Fry-fryer Sales	8/21/25	
10433	9,000.00	Jamesburg Fire Dept	8/21/25	
10434	1,049.00	Jamesburg Auto Supply Jamesburg	8/21/25	
10435	372.95	Middlesex County Treasurer	8/21/25	
10436	244.00	NetLink	8/21/25	
10438	787.00	Pradeep Mathew	8/21/25	
10440	310.00	Sanchez Landscaping	8/21/25	
10443	382.25	Tactical Public Safety	8/21/25	
10444	9.19	W.B. Mason	8/21/25	
<b>TOTAL</b>	\$ 46,666.24			

**Jamesburg Board of Fire Commissioners**  
**Outstanding Checks**  
December 30, 2024 through August 31, 2025

09/17/25

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Che...	08/21/2025	Online Pay	JCP&L	1106-00 · 1st Constitut...	
Bill	08/21/2025	2025-03-079		7600-00 · Utilities	-924.65
TOTAL					-924.65
Bill Pmt -Che...	05/15/2025	10384	HELMETTA FIRE DEPARTMENT	1106-00 · 1st Constitut...	
Bill	05/15/2025	20025-01-018		7500-03 · Training & Ed...	-165.00
TOTAL					-165.00
Bill Pmt -Che...	06/19/2025	10400	BRIAN H. WRIGHT	1106-00 · 1st Constitut...	
Bill	06/19/2025	2025-03-064		6100-01 · Commissione...	-522.00
TOTAL					-522.00
Bill Pmt -Che...	08/21/2025	10425	AIR & GAS TECHNOLOGIES, INC.	1106-00 · 1st Constitut...	
Bill	08/21/2025	2025-01-030		7710-05 · Equipment T...	-605.00
TOTAL					-605.00
Bill Pmt -Che...	08/21/2025	10426	BOROUGH OF JAMESBURG SEWER ...	1106-00 · 1st Constitut...	
Bill	08/21/2025	2025-03-093		7600-00 · Utilities	-250.00
TOTAL					-250.00
Bill Pmt -Che...	08/21/2025	10427	CAMPBELL SUPPLY CO. INC.	1106-00 · 1st Constitut...	
Bill	08/21/2025	2025-01-027		7710-04 · Truck Service	-9,678.72
				7710-04 · Truck Service	-1,530.95
TOTAL					-11,209.67
Bill Pmt -Che...	08/21/2025	10430	Encore Flew Protection	1106-00 · 1st Constitut...	
Bill	08/21/2025	2025-02-023		7730-00 · Bldg Mainten...	-500.60
TOTAL					-500.60
Bill Pmt -Che...	08/21/2025	10431	FIRST RESPONDER JOINT INSURAN...	1106-00 · 1st Constitut...	
Bill	08/21/2025	2025-03-90		7400-00 · Insurance Pre...	-20,046.00
TOTAL					-20,046.00
Bill Pmt -Che...	08/21/2025	10432	Fry-Fryer Sales & Service Inc	1106-00 · 1st Constitut...	
Bill	08/21/2025	2025-01-031		7710-05 · Equipment T...	-288.93
TOTAL					-288.93
Bill Pmt -Che...	08/21/2025	10433	JAMESBURG VOL FIRE DEPT	1106-00 · 1st Constitut...	
Bill	08/21/2025	2025-02-080		7750-00 · Fire Comp. C...	-9,000.00
TOTAL					-9,000.00

# Jamesburg Board of Fire Commissioners Outstanding Checks

December 30, 2024 through August 31, 2025

Type	Date	Num	Name	Account	Paid Amount
Bill Pmt -Che...	08/21/2025	10434	JERSEY AUTO SUPPLY JAMESBURG	1106-00 · 1st Constitut...	
Bill	08/21/2025	25-06-001		7710-04 · Truck Service	-1,049.00
TOTAL					-1,049.00
Bill Pmt -Che...	08/21/2025	10435	MIDDLESEX COUNTY TREASURER	1106-00 · 1st Constitut...	
Bill	08/21/2025	2025-03-081		6400-05 · Election Expe...	-372.95
TOTAL					-372.95
Bill Pmt -Che...	08/21/2025	10436	NETLINK WEB SERVICES, LLC	1106-00 · 1st Constitut...	
Bill	08/21/2025	2025-03-087		6500-01 · Office Supplies	-244.00
TOTAL					-244.00
Bill Pmt -Che...	08/21/2025	10438	Pradeep Mathew	1106-00 · 1st Constitut...	
Bill	08/21/2025	2025-03-083		6100-01 · Commissione...	-787.00
TOTAL					-787.00
Bill Pmt -Che...	08/21/2025	10440	SANCHEZ LANDSCAPING, LLC	1106-00 · 1st Constitut...	
Bill	08/21/2025	2025-02-024		7730-00 · Bldg Mainten...	-310.00
TOTAL					-310.00
Bill Pmt -Che...	08/21/2025	10443	TACTICAL PUBLIC SAFETY, LLC	1106-00 · 1st Constitut...	
Bill	08/21/2025	2025-01-028		7710-01 · Radio Serv/R...	-382.25
TOTAL					-382.25
Bill Pmt -Che...	08/21/2025	10444	W.B. MASON CO. INC.	1106-00 · 1st Constitut...	
Bill	08/21/2025	2025-03-091		6500-01 · Office Supplies	-9.19
TOTAL					-9.19